



प्रधान आयुक्त कार्यालय

OFFICE OF THE PRINCIPAL COMMISSIONER

सी.जी.एस.टी एवं केन्द्रीय उत्पाद शुल्क आयुक्तालय, जयपुर

CGST & CENTRAL EXCISE, JAIPUR ZONE, JAIPUR

नव केन्द्रीय राजस्व भवन, स्टैच्यु सर्किल, सी-स्कीम, जयपुर-३०२००५

NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SCHEME, JAIPUR - 302005 (RAJ.)

EMAIL: [ccu-cgst.jpr@gov.in](mailto:ccu-cgst.jpr@gov.in)

(कैडर कंट्रोल यूनिट)

Telefax: 0141-2385813

सेवामें,

अपर/संयुक्त आयुक्त (सी.सी.ओ.),  
सीजीएसटी एवं के.उ.शु. (जयपुर परिक्षेत्र)  
जयपुर ।

अपर/संयुक्त आयुक्त (का.एवं सत.),  
सीजीएसटी एवं के.उ.शु. आयुक्तालय,  
जयपुर/ अलवर / उदयपुर /जोधपुर ।

उप/सहायक आयुक्त,  
सीजीएसटी एवं के.उ.शु. संभाग.....

महोदय/महोदया,

**विषय:- माह-सितम्बर, 2023 में निरीक्षक (केन्द्रीय कर), के पद पर स्थाईकरण हेतु विभागीय परीक्षा(Departmental Examination for Confirmation of Inspectors of Central Tax ) के क्रम में।**

उपरोक्त विषयान्तर्गत लेख है कि नासिन, कानपुर द्वारा दिनांक 13.09.2023 से 15.09.2023 तक निरीक्षक (केन्द्रीय-कर) के पद पर स्थाईकरण हेतु विभागीय परीक्षा (Departmental Examination for Confirmation of Inspectors of Central Tax ) आयोजित की जा रही है, जो कि राष्ट्रीय सीमा शुल्क अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी, (नासिन) क्षेत्रीय परिसर, जयपुर (117,संतोष नगर, सिविल लाईन्स मेट्रो स्टेशन के पास, अजमेर रोड, जयपुर-302006) में ली जानी है। उपरोक्त परीक्षा की समय सारणी, सिलेबस तथा परीक्षा में बैठने वाले निरीक्षकों की सूची संलग्न है।

2. आपसे आग्रह है कि आपके कार्यालय के क्षेत्राधिकार में कार्यरत निरीक्षकों को उक्त विभागीय परीक्षा में उपस्थित होने हेतु आवश्यक रूप से निर्देशित करें।

3. विभागीय परीक्षा (केन्द्रीय उत्पाद शुल्क एवं सीमा शुल्क) नियम, 2008 के पैरा 7 (छूट) के टिप्पण(4) के अनुसार, किसी अधिकारी को, जिसने अपनी मैट्रिक या समतुल्य परीक्षा या उच्चतर परीक्षा हिन्दी विषय के साथ उत्तीर्ण की है, संबंधित आयुक्त द्वारा हिन्दी में परीक्षा देने से छूट दी जा सकेगी, परंतु यह तब जबकि यह छूट उस अधिकारी को अनुज्ञेय नहीं होगी जिसने वैकल्पिक विषय के रूप में हिन्दी ली है और मैट्रिक अथवा उच्चतर स्तर की परीक्षा में असफल रहा है। तदनुसार यदि उपरोक्त परीक्षा में सम्मिलित होने वाला कोई अभ्यर्थी परीक्षा के प्रश्न संख्या-V में उपस्थित होने से छूट चाहता है तो उनका 'प्रधान आयुक्त (कैडर कंट्रोल), सी.जी.एस.टी. एवं के.उ.शु. आयुक्तालय, जयपुर' को संबोधित प्रार्थना पत्र उनकी जिस परीक्षा के आधार पर वे छूट चाहते हैं उस परीक्षा की अंकतालिका /प्रमाण पत्र मय स्वयं प्रमाणित प्रति के साथ इस कार्यालय को अग्रेषित किया जाना चाहिये।

4. Further, as per the instructions of the NACIN following is to be ensured during the examination process for maintaining the sanctity of departmental examination:

- (i) Electronic gadgets such as Mobile Phones, Tablets, I-pad etc. are not allowed to be carried into examination hall by the candidates.
- (ii) Candidates are not allowed to discuss the questions among themselves.
- (iii) In case of paper (without books) Manual tariff & other books etc, are not allowed to be carried into examination hall.
- (iv) In case of paper (with books), only prescribed books are allowed to be carried into examination hall by the candidates.

संलग्न - उपरोक्तानुसार

Signed by

भवदीय,

Sumit Kumar Yadav

Date: 28-08-2023 18:51:00

(सुमित कुमार यादव)

अपर आयुक्त (सी.सी.यू.)

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है -

1. सहायक निदेशक, राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी (नासिन), क्षेत्रीय परिसर, जयपुर को परीक्षा से संबंधित आवश्यक व्यवस्था के प्रबन्ध हेतु।
2. प्रशासनिक अधिकारी (मु.), केन्द्रीय जीएसटी एवं के.उ.शु. आयुक्तालय, जयपुर को प्रेषित कर लेख है कि उक्त परीक्षा के सम्बन्ध में नासिन, जयपुर के साथ अन्य आवश्यक व्यवस्था का प्रबन्ध सुनिश्चित करें।
3. अधीक्षक (कम्प्यूटर), केन्द्रीय जीएसटी एवं के.उ.शु. आयुक्तालय, जयपुर को विभागीय वेबसाईट पर अपलोड करने हेतु।
4. निजी प्रति (नियंत्रण अधिकारी के माध्यम से) / गार्ड फाईल/ नोटिस बोर्ड।



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LIST OF THE INSPECTORS WHO HAVE TO APPEAR IN THE DEPARTMENTAL EXAMINATION FOR CONFIRMATION TO BE HELD FROM **13.09.2023 to 15.09.2023** AT NACIN, ZONAL CAMPUS, 117, SANTOSH NAGAR, NEAR CIVIL LINES METRO STATION, AJMER ROAD, JAIPUR.

'Y'-INDICATES THE CANDIDATE IS REQUIRED TO APPEAR IN THE PAPER

'-' -INDICATES THE CANDIDATE IS NOT REQUIRED TO APPEAR IN THE PAPER

Sr. No.	Roll No.	Name of Officer Sh./Shri/Ms.	Cat.	Present place of posting	List of Papers in which to Appear				
					I	II	III	IV	V (written)
1	2	3	4	5	6	7	8	9	10
1	SEP-2023-INSP/01	GAGAN SINGH	UR	CGST DIV-E, PALI	-	-	-	-	Y
2	SEP-2023-INSP/02	ROHIT ACHARYA	UR	CGST DIV-A, UDAIPUR	-	-	-	-	Y
3	SEP-2023-INSP/03	AYUSH KHANDELAVAL	UR	CGST DIV-H, KOTA	-	-	-	-	Y
4	SEP-2023-INSP/04	ARJUN LAL RATIWAL	OBC	CGST (H), JODHPUR	-	-	-	-	Y
5	SEP-2023-INSP/05	DILIP KUMAR	OBC	CGST DIV-D, KANKROLI	-	-	-	-	Y
6	SEP-2023-INSP/06	YOGESH AGARWAL	EWS	AE, CGST (H), JODHPUR	-	-	-	-	Y
7	SEP-2023-INSP/07	SUNIL KUMAR	OBC	CGST DIV-B, JODHPUR	-	-	-	-	Y
8	SEP-2023-INSP/08	JAGDEV CHOUDHARY	OBC	CGST DIV-G, CHITTORGARH	-	-	-	-	Y
9	SEP-2023-INSP/09	JAGDISH KUMAR	OBC	CGST (H), ALWAR	-	-	-	-	Y
10	SEP-2023-INSP/10	RAJESH KUMAR	OBC	CGST DIV-G, CHITTORGARH	-	-	Y	Y	-
11	SEP-2023-INSP/11	SUNIL CHOUDHARY	OBC	CGST DIV-C, JODHPUR	-	-	-	-	Y
12	SEP-2023-INSP/12	DHARMENDRA KUMAR MEENA	ST	CGST DIV-B, JODHPUR	-	-	-	-	Y
13	SEP-2023-INSP/13	MANGAL CHAND VERMA	SC	CGST DIV-B, JODHPUR	-	-	-	-	Y
14	SEP-2023-INSP/14	NITESH HINGONIA	SC	CGST DIV-E, PALI	-	-	-	-	Y
15	SEP-2023-INSP/15	HARI MOHAN SHARMA	UR	CC OFFICE, JAIPUR	-	-	-	-	Y
16	SEP-2023-INSP/16	SHUBHAM JAKHAR	UR	CGST DIV-F, BIKANER	-	-	-	-	Y
17	SEP-2023-INSP/17	APOORWA VIJAYVAGEEYA	UR	CC OFFICE, JAIPUR	-	-	-	-	Y
18	SEP-2023-INSP/18	ANIL KUMAR CHITTORA	UR	CGST (H), JODHPUR	-	-	-	-	Y
19	SEP-2023-INSP/19	HEMANT BENIWAL	UR	ADJ. CGST(H), ALWAR	Y	-	-	-	-
20	SEP-2023-INSP/20	RADHEY SHYAM YADAV	OBC	CGST DIV-E, PALI	-	-	-	-	Y
21	SEP-2023-INSP/21	SONICA GARG	UR	CGST (H), ALWAR	Y	Y	Y	Y	Y
22	SEP-2023-INSP/22	SAGAR SINGH INDA	UR	CGST (J), JAIPUR	Y	Y	Y	Y	Y

## GCCO/CCA/EXAM/1/2020-ADMN-O/o CC-CGST-ZONE-JAIPUR

I/1507837/2023

23	SEP-2023-INSP/23	AMIT CHOUDHARY	OBC	AE, CGST (H), JODHPUR	Y	Y	Y	Y	Y
24	SEP-2023-INSP/24	TUFAIL AHMED QADIR	OBC	CGST, DIV-I, SGNR	Y	Y	Y	Y	Y
25	SEP-2023-INSP/25	BHARTI PATHAK	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
26	SEP-2023-INSP/26	PRAKASH KUMAWAT	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
27	SEP-2023-INSP/27	JANIT	OBC	AE, CGST (H), JAIPUR	Y	Y	Y	Y	Y
28	SEP-2023-INSP/28	MOHAN SINGH	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
29	SEP-2023-INSP/29	BHUPENDRA SINGH	UR	AE, CGST (H), JAIPUR	Y	Y	Y	Y	Y
30	SEP-2023-INSP/30	ABHISHEK MEENA	ST	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
31	SEP-2023-INSP/31	VISHNU GEHLOT	UR	CGST (H), JODHPUR	Y	Y	Y	Y	Y
32	SEP-2023-INSP/32	HARISH PRAJAPAT	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
33	SEP-2023-INSP/33	MAHEEP JANGID	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
34	SEP-2023-INSP/34	SUNIL YADAV	OBC	CGST, DIV-F, JAIPUR	Y	Y	Y	Y	Y
35	SEP-2023-INSP/35	RAHUL KUMAR	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
36	SEP-2023-INSP/36	LOKESH YADAV	OBC	CGST (H), ALWAR	Y	Y	Y	Y	Y
37	SEP-2023-INSP/37	SIDDARTH SHARMA	EWS	AE, CGST (H), JAIPUR	Y	Y	Y	Y	Y
38	SEP-2023-INSP/38	BHARAT KUMAR	OBC	CGST DIV-F, BIKANER	Y	Y	Y	Y	Y
39	SEP-2023-INSP/39	PANKAJ SHARMA	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
40	SEP-2023-INSP/40	LAKKEE KUMAR	UR	CGST, DIV-F, BHILWARA	Y	Y	Y	Y	Y
41	SEP-2023-INSP/41	CHARU ARORA	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
42	SEP-2023-INSP/42	VANSHIKA DHINGRA	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
43	SEP-2023-INSP/43	SUHANI RATNAWAT	UR	CGST (JZ), JAIUR	Y	Y	Y	Y	Y
44	SEP-2023-INSP/44	SHYAM SUNDAR GOYAL	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
45	SEP-2023-INSP/45	LALIT YADAV	OBC	CGST (H), ALWAR	Y	Y	Y	Y	Y
46	SEP-2023-INSP/46	GAURAV LAKRA	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
47	SEP-2023-INSP/47	SAHIL DAHIYA	UR	AE, CGST (H), JAIPUR	Y	Y	Y	Y	Y
48	SEP-2023-INSP/48	KULDEEP SINGH	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
49	SEP-2023-INSP/49	SMRITI MISHRA	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
50	SEP-2023-INSP/50	NARENDRA NAIN	OBC	CGST, DIV-A, JAIPUR	Y	Y	Y	Y	Y
51	SEP-2023-INSP/51	POOJA PAREEK	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
52	SEP-2023-INSP/52	PRASHANT POONIA	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
53	SEP-2023-INSP/53	ANUJ SHARMA	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
54	SEP-2023-INSP/54	TANYA KHULLAR	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
55	SEP-2023-INSP/55	ATUL GOYAL	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
56	SEP-2023-INSP/56	AKASH KUMAR GUPTA	EWS	CGST (H), ALWAR	Y	Y	Y	Y	Y
57	SEP-2023-INSP/57	MANISH SHARMA	EWS	CGST, DIV-I, KOTA	Y	Y	Y	Y	Y
58	SEP-2023-INSP/58	SARFRAJ KATHAT	OBC	CGST, DIV-A, UDAIPUR	Y	Y	Y	Y	Y
59	SEP-2023-INSP/59	SHIVANSH RASTOGI	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
60	SEP-2023-INSP/60	NIMIT MISHRA	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
61	SEP-2023-INSP/61	CHOTHA RAM JANGID	OBC	CGST, DIV-I, SGNR	Y	Y	Y	Y	Y
62	SEP-2023-INSP/62	KAMLESH KUMAR	OBC	CGST, DIV-E, JAIPUR	Y	Y	Y	Y	Y
63	SEP-2023-INSP/63	REETA DEVI	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
64	SEP-2023-INSP/64	SUNIL YADAV	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
65	SEP-2023-INSP/65	JITENDRA KUMAR JAT	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
66	SEP-2023-INSP/66	HITESH CHOUDHARY	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
67	SEP-2023-INSP/67	JAIDEEP	EWS	CGST, DIV-H, JAIPUR	Y	Y	Y	Y	Y
68	SEP-2023-INSP/68	DINESH JITERWAL	OBC	CGST, DIV-C, JAIPUR	Y	Y	Y	Y	Y

**GCCO/CCA/EXAM/1/2020-ADMN-O/o CC-CGST-ZONE-JAIPUR**

1/1507837/2023

69	SEP-2023-INSP/69	KRISHAN KUMAR YADAV	OBC	CGST, ALWAR	Y	Y	Y	Y	Y
70	SEP-2023-INSP/70	PRASHANT SHARMA	EWS	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
71	SEP-2023-INSP/71	MONIKA KUMARI	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
72	SEP-2023-INSP/72	MANISH KUMAR YADAV	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
73	SEP-2023-INSP/73	LOKENDRA MEENA	ST	CGST, DIV-A, JAIPUR	Y	Y	Y	Y	Y
74	SEP-2023-INSP/74	RAVI SONKRIYA	SC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
75	SEP-2023-INSP/75	VISHAL KHINCHI	SC	CGST, DIV-G, CHITTORGARH	Y	Y	Y	Y	Y
76	SEP-2023-INSP/76	VINOD KUMAR	SC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
77	SEP-2023-INSP/77	KULDEEP SINGH	SC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
78	SEP-2023-INSP/78	VIVEK KUMAR MEENA	ST	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
79	SEP-2023-INSP/79	PRAMOD KUMAR MEENA	ST	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
80	SEP-2023-INSP/80	VISHAL MEENA	ST	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
81	SEP-2023-INSP/81	SATISH KUMAR MEENA	ST	CGST, DIV-C, JAIPUR	Y	Y	Y	Y	Y
82	SEP-2023-INSP/82	SUMIT KUMAR MEENA	ST	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
83	SEP-2023-INSP/83	LALTI GARG	SC	CGST, DIV-A, JODHPUR	Y	Y	Y	Y	Y
84	SEP-2023-INSP/84	KALPANA TEPAN	SC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
85	SEP-2023-INSP/85	RAKESH KUMAR BUNKAR	SC	CGST, DIV-B, UDAIPUR	Y	Y	Y	Y	Y
86	SEP-2023-INSP/86	AJIT KUMAR MENA	ST	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
87	SEP-2023-INSP/87	MUKESH AGARWAL	UR (PH-MI)	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
88	SEP-2023-INSP/88	SOMIL KAPAHI	UR (PH-SLD)	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
89	SEP-2023-INSP/89	NAKHAT DAN	OBC	CGST, DIV-C, JODHPUR	Y	Y	Y	Y	Y
90	SEP-2023-INSP/90	ABHISHEK KUMAWAT	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
91	SEP-2023-INSP/91	ABHIJEET AWANA	OBC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
92	SEP-2023-INSP/92	SANDARBH SINGH	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
93	SEP-2023-INSP/93	MANISH AWASTHI	UR	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
94	SEP-2023-INSP/94	UMMED VERMA	SC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y
95	SEP-2023-INSP/95	VIKRAM KARELA	SC	CGST (JZ), JAIPUR	Y	Y	Y	Y	Y

**नोट : अभ्यर्थियों को निर्देश दिए जाते हैं कि परीक्षा स्थल पर निर्धारित समय से 30 मिनट पूर्व उपस्थित हों।**

**EXAMINATION SCHEDULE**

PAPER	SUBJECT	DURATION	DATE	TIME	Pass Marks
PAPER I	Central Excise (Without Books)	3 hours	13.09.2023	10.00-13.00 hrs	50/100
PAPER II	Customs (With Books)	3 hours	13.09.2023	14.00-17.00 hrs	50/100
PAPER III	Administration (With Books)	3 hours	14.09.2023	10.00-13.00 hrs	50/100
PAPER IV	Law (With Books)	3 hours	14.09.2023	14.00-17.00 hrs	50/100
PAPER V	Hindi (Written)	2 hours	15.09.2023	10.00-12.00 hrs	50/100



राष्ट्रीय अकादमी सीमा शुल्क, अप्रत्यक्ष कर एवं नारकोटिक्स  
आंचलिक परिसर, कानपुर



Save Papers Save Tree

**NATIONAL ACADEMY**  
OF  
**CUSTOMS, INDIRECT TAXES & NARCOTICS.**  
**Zonal Campus, Kanpur**

\*\*\*\*\*

To,

All Principal Chief Commissioners / Chief Commissioners of Customs / CGST  
All Principal Director Generals / Director Generals in the Department of Customs / CGST  
All Principal Additional Director Generals / Additional Director Generals in the  
Department of Customs / CGST  
All Principal Commissioners/Commissioners of Customs / Customs (P) / CGST

Sir/Madam,

**Subject:** Holding of Departmental Examination of Inspectors of Central Tax for Confirmation from **13.09.2023 to 15.09.2023** – Reg.

As per the Ministry's letter F.No.A-34011/1/2003 AD-III.A, dated 13.08.03, NACIN has been conducting examination for different grades of the officers of the Department. The NACIN, Zonal Campus, Kanpur has been entrusted with task of holding of Departmental Examination of Inspectors of Central Tax for confirmation since June, 2006. The examination consists of five papers of written examinations. The **Schedule and Syllabus** for departmental examination to be held **from 13.09.2023 to 15.09.2023** are enclosed herewith as **Annexure-I**.

2. For Communication with NACIN, ZC, Kanpur, each Commissionerate/ Directorate is required to **nominate a Nodal Officer**. Therefore, it is requested that a **Nodal Officer of the rank of ADC/JC** may be nominated for the purpose. If no ADC/JC rank officer is available in the Commissionerate / Directorate, then only these Commissionerates / Directorates may appoint DC/AC as a Nodal Officer for the above said purpose.

3. The details of CCA, office, Nodal Officer for examination and requisition for the question papers (in the Excel (.xlsx) Format attached as **Annexure-II**) may be sent through email to NACIN, ZC, Kanpur on the email id [nacen.kn-up@nic.in](mailto:nacen.kn-up@nic.in). This must reach **the Deputy Director (Exam), NACIN, ZC, Kanpur, latest by 04.09.2023**. It may please be noted that the requisitions received thereafter shall not be entertained.

4. **Question Paper-I (Central Excise)** for the said exam in the password protected PDF Format, shall be sent to the **nominated Nodal officer on 12.09.2023 through e-mail only**. The mail needs to be acknowledged and reply sent to NACIN, ZC, Kanpur on the same date. Password for opening the PDF File will be provided **40 minutes before** the scheduled time of exam **on the email ID of the Nodal officer**. All the rest question papers (in PDF format) along with password will be sent **40 minutes before the scheduled date and time of exam**. The authorized officer shall ensure that the examination is conducted in a fair and transparent manner.

I/1318469/2023

5. The notice is also being posted on CBIC and NACIN websites [www.cbic.gov.in](http://www.cbic.gov.in) and [www.nacin.gov.in](http://www.nacin.gov.in).
6. The queries regarding exemption from appearing in Hindi Examination shall be governed as per the instructions mentioned in **Departmental Examination (Central Excise & Customs) Rules,2008 (GSR.217 dated 20.12.2008)** and the decision in this regard rests with the respective jurisdictional Commissionerates/Directorates. Hence, no query in this regard may be sent to the NACIN, ZC, Kanpur.
7. The queries regarding category-wise (reserved and non-reserved) pass marks, eligibility to sit in the examination should not be referred to the NACIN, ZC, Kanpur, as these decisions also rest with the respective jurisdictional Commissionerates/Directorates.
8. **'Instructions for Examination'** are enclosed with this letter and are an integral part of it. No hardcopy(s) will be sent for any communication in this regard.
9. In case of any difficulty, Shri A. H. Siddique, Assistant Director (Mob. No. 9455753466) or Shri Vinay Kumar Nigam, Inspector (Mob.No.9935502719) may be contacted at office phone number 0512-2580682 and email address [nacen.kn-up@nic.in](mailto:nacen.kn-up@nic.in).

Yours faithfully,

Attachments: As above

**(Milind R. Lanjewar)**  
Additional Director General

**ANNEXURE-I****DEPARTMENTAL EXAMINATION  
FOR INSPECTORS OF CENTRAL TAX FOR CONFIRMATION****EXAMINATION SCHEDULE**

<i>PAPER</i>	<i>SUBJECT</i>	<i>DURATION</i>	<i>DATE</i>	<i>TIME</i>	<i>PASS MARKS</i>
<b>PAPER-I</b>	Central Excise <i>(Without Books)</i>	3 hours	<b>13.09.2023</b>	10.00-13.00 hrs.	50/100
<b>PAPER-II</b>	Customs <i>(With Books)</i>	3 hours	<b>13.09.2023</b>	14.00-17.00 hrs.	50/100
<b>PAPER-III</b>	Administration <i>(With Books)</i>	3 hours	<b>14.09.2023</b>	10.00-13.00 hrs.	50/100
<b>PAPER-IV</b>	Law <i>(With Books)</i>	3 hours	<b>14.09.2023</b>	14.00-17.00 hrs.	50/100
<b>PAPER-V</b>	Hindi <i>(Written)</i>	2 hours	<b>15.09.2023</b>	10.00-12.00 hrs.	50/100

APPENDIX 'E'  
[See Rule 2(1)(e)]

**SYLLABUS FOR THE DEPARTMENTAL EXAMINATION FOR INSPECTORS**

*(Maximum marks for each paper will be 100)*

**PAPER-I: Central Excise (Without Books)**

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

1. *The Central Excise Act, 1944 (1 of 1944) [Amendments made in Central Excise Acts, 1994 vide Taxation Laws (Amendment) Act, 2017 rules and regulation made therein].*
2. *The Central Excise Rules, 2002.*
3. *The Central Excise Tariff Act, 1985 (5 of 1986).*
4. *The CENVAT Credit Rules, 2004.*
5. *The Central Board of Excise and Customs Manual.*
6. *Board's Standing Orders, Notifications and Circulars relating to Central Excise.*

**PAPER-II: CUSTOMS (WITH BOOKS)**

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

**Syllabus:**

1. *The Customs Act, 1962 (52 of 1962);*
2. *The Customs Tariff Act, 1975 (51 of 1975);*
3. *The Customs Rules and Procedures;*
4. *The Foreign Trade Policy-2021-26;*
5. *Hand book of Export and Import Procedure;*
6. *The Customs, Allied Acts and Rules made thereunder;*
7. *The Special Economic Zone Act, 2005 and Rules made thereunder.*

**PAPER-III: ADMINISTRATION (WITH BOOKS)**

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

**Syllabus:**

1. *The Fundamental Rules and Supplementary Rules.*
2. *The Central Civil Services (Classification, Control and Appeal) Rules 1965.*
3. *The Central Civil Services (Conduct) Rules, 1964.*
4. *The General Provident Fund (Central Services) Rules, 1972.*
5. *The General Financial Rules.*
6. *The Central Treasury Rules.*

**PAPER-IV: LAW (WITH BOOKS)**

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

**Syllabus:**

1. *The Constitution of India.*
2. *The Indian Penal Code, 1860 (45 of 1860).*
3. *The Code of Criminal Procedure 1973 (2 of 1974).*
4. *The Code of Civil Procedure, 1908 (5 of 1908).*
5. *The Indian Evidence Act, 1872 (1 of 1872).*
6. *The Provisional Collection of Taxes Act, 1931 (16 of 1931)*

**PAPER-V: HINDI**

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	2 hours

1. *Translation of a passage from English to Hindi and from Hindi to English;*
2. *Correction of sentences and giving Hindi words equivalents for English words;*
3. *Answer from the Hindi passage;*
4. *Conversation;*
5. *Reading of petitions and documents written in manuscripts in Hindi;*
6. *Classification of Official Language Act, 1963 (19 of 1963); and*
7. *Knowledge of Hindi rules and regulations.*

**ANNEXURE-III****INSTRUCTIONS FOR DEPARTMENTAL EXAMINATION**(Inspectors of Central Tax for confirmation scheduled from [13.09.2023 to 15.09.2023](#))**1. For smooth conduct of the examination, following points may please be adhered to:-**

- (a) The Pr. Commissioner / Commissioner of the field formation where the examination is scheduled to be held shall nominate an officer, who will be authorized to function as the overall in-charge for conduct of said examination and he / she shall be responsible to conduct the examination in a free and fair manner and maintain confidentiality thereof. The nominated officer shall acknowledge the receipt of question paper through email (password protected PDF file) to NACIN ZC Kanpur on the mail ID [nacen.kn-up@nic.in](mailto:nacen.kn-up@nic.in). The Authorized Officer is further required to nominate a Supervisor / Invigilator to conduct the exam smoothly. The required no(s) of Photocopies of question papers shall be done discretely under his/her personal supervision.
- (b) It is the duty of respective Commissionerates / Directorates to arrange sufficient number of blank answer books for conducting all written examination papers. To maintain the uniformity, the format of **cover page of answer book** may be as follows: -

Name of the Commissionerate: \_\_\_\_\_

**To be Filled by Candidate:**

Name of the examination	Inspectors of Central Tax for confirmation (September-2023)
Roll No. of the Candidate	
Name of Examination Center	
Date & time of Examination	
Name of the Paper & Subject	

**To be Filled by Invigilator:**

<b>No. of loose answer books used</b> (The Supervisor / Invigilator to sign the loose sheets and also assign page numbers)	
<b>Signature of the Supervisor / Invigilator</b> (on verification that all the details are correctly filled in by the Candidates)	

**To be Filled by Evaluator:**

Marks obtained / Maximum Marks	
<b>Signature of the evaluator</b> (with name stamp)	

- (c) All the candidates may be asked to **report 30 minutes before** the starting time of the examination so that formalities regarding attendance and distribution of answer books may be completed on time.
- (d) Before the start of the exam of any paper i.e. Paper No. I to V, each candidate appearing for examination of that paper is required to put his/her initial (signature) against his/her name and roll numbers on the attendance sheet. The **format of attendance sheet** is as under: -

**Name of the Commissionerate:** \_\_\_\_\_

**(Attendance Sheet)**

Name of the Examination	:	Inspectors of Central Tax for confirmation
Centre of the Examination	:	
Date & Time of the Examination	:	
Name of the paper & Subject	:	

**Particulars of Candidates: -**

Sl. NO.	Roll No.	Name of the Candidates	Signature of the Candidates	Signature of the candidates (If additional sheet used)
1.				
2.				

**Signature of Nodal Officer OR Invigilator**

- (e) **The candidate whose name was not submitted at the time of requisition cannot appear in the examination.** The answer books of such candidate shall not be considered for evaluation by this Academy.
- (f) The candidates appearing in the examination may be directed to fill the required information on the **cover page** of the answer book. They should also be instructed **not to write their name anywhere in the answer book and if they do so, their result will be declared as FAIL for that paper.**
- (g) The Invigilator should put his/her **dated signature with name & office seal on the FIRST and LAST page of the answer book of each candidate, at the least.**
- (h) If more than one answer books are used in the examination by a candidate, all such answer books should be signed and **tagged together by use of thread/stapler pin.**
- (i) The answer books and the attendance sheets should be arranged serially according to **allotted Roll No(s).**
- (j) The **answer books should be packed and sealed immediately** after the exam is over and the same to be duly secured till their dispatch. The Invigilator and the Nodal officer should sign on the sealed covers.
- (k) It should be finally ensured that the sealed packets contain answer books of Paper-I, II, III, IV and V.
- (l) In case departmental examination is also conducted at the Divisions (other than Commissionerates / Directorates), all the answer books should be collected at the Commissionerates / Directorates in sealed covers.
- (m) All the packets of answer books are to be sent in **single packing wrapped in a cloth cover with proper sealing.** In case packets are broken, damaged or lost in transit, this Academy will not be responsible for the same.
2. **To maintain the sanctity of departmental examination, the following may be ensured during the examination process: -**
- (a) **Electronic gadgets** such as **Mobile Phones, Tablets, I-pad etc should not be allowed** to be carried into examination hall by the candidates.
- (b) The candidates should not be allowed to discuss the questions among themselves.
- (c) In case of paper (without books), Manuals, Tariff and other books etc should not be allowed to be carried into examination hall.

- (d) Senior officers may make surprise visits to the examination hall to ensure that no copying is done by the candidates.
- (e) In case of paper (with books), only prescribed books shall be allowed to be carried into examination hall by the candidates. They may also be suitably advised to arrange for and come to exam centres with the prescribed books, if need be.
- (f) The answer books should be taken away from the candidates immediately on completion of allotted time from the time of starting of examination.
- (g) If possible, the examination may be conducted in the room where CCTV camera are installed and whole process of examination may be video recorded.
3. If you have any query pertaining to conduct of the examination, the same may be forwarded to this office on e-mail address [nacen.kn-up@nic.in](mailto:nacen.kn-up@nic.in).
4. NACIN, ZC, Kanpur would convey the marks obtained by the candidates only to the CCAs & Nodal Officers via **email**.
5. Result in consonance with the Recruitment Rules and the instructions in force, if any, by the Ministry / Board from time to time, granting relaxations to the SC, ST and OBC candidates as may be applicable, shall be declared by the CCA or any other office duly authorized by the CCA under intimation to this office for record.
6. All Communications in this regard are being/will be made available on website of NACIN, Faridabad and no letters are being sent / shall be sent by post separately.
7. The following format, duly filled is also enclosed with the forwarding letter.

**CHECK LIST - DOCUMENTS TO BE KEPT INSIDE THE SEALED ENVELOP / PACKET**

Forwarding letter (only one for all answer books)	Attendance Sheets (P- I to V) printout signed by the Nodal Officer/Invigilator	Answer books (Roll number-wise)	Remarks / Feedback (if any)
(Yes / No)	(Yes / No)	(Yes / No)	(Yes / No)

**Signature of Nodal Officer / Authorised Signatory**

**NOTE:** Only the above-mentioned documents should be kept in the packet. No extra paper to be sent as it may increase the cost of speed post and also the paper work of this Academy.

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