

Self appraisal report for Year (2024-25)

Auditor Agency: Lalit Paliwal(NACIN, ZTI, Jaipur)

Ministry Name: Ministry of Finance

Department Name: Department of Revenue

Public Authority Name: Chief Commissioner, CGST & Central Excise, Jaipur Zone

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.28	Found Satisfactory
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.28	Found Satisfactory
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.28	Found Satisfactory
1.1.4	Function and duties	Fully Met	1.28	1.28	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.28	Found Satisfactory
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.28	Found Satisfactory
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.28	Found Satisfactory

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.2.4	Work allocation	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					x.aspx			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.54	Found Satisfactory
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://cgstjaipur.gov.in/Index.aspx	Fully Met	2.60	Found Satisfactory
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://cgstjaipur.gov.in/Index.aspx	Fully Met	2.60	Found Satisfactory
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://cgstjaipur.gov.in/Index.aspx	Fully Met	2.60	Found Satisfactory
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.2	Composition	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.3	Dates from which constituted	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.4	Term/ Tenure	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.5	Powers and functions	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Applicable	0	NA
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	major penalty proceedings				x.aspx			
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://cgstjaipur.gov.in/Index.aspx	Fully Met	3.85	Found Satisfactory
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://cgstjaipur.gov.in/Index.aspx	Fully Met	1.92	Found Satisfactory
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Applicable	0	NA
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://cgstjaipur.gov.in/Index.aspx	Fully Met	7.69	Found Satisfactory
Total			87	87		87	87	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	10.00	Found Satisfactory
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	10.00	Found Satisfactory
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	10.00	Found Satisfactory

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://cgstjaipur.gov.in/Indexes.aspx	Fully Met	10.00	Found Satisfactory
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Not Applicable	0	NA
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Partially Met	10	5.00	https://cgstjaipur.gov.in/Indexes.aspx	Partially Met	5.00	Partially Met
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	NA
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(number, profile etc)							
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Not Applicable	0	0	empty	Not Applicable	0	NA
Total			50	45		50	45	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://cgstjaipur.gov.in/Index.aspx	Fully Met	12.50	Found Satisfactory
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to	Fully Met	12.5	12.50	https://cgstjaipur.gov.in/Index.aspx	Fully Met	12.50	Found Satisfactory

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	provide publications frequently sought by RTI applicants							
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://cgstjaipur.gov.in/Index.aspx	Fully Met	16.67	Found Satisfactory
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	affect public to make the process more interactive - Outline the Public consultation process							
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	50.00	Found Satisfactory
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	25.00	Found Satisfactory
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	25.00	Found Satisfactory
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	25.00	Found Satisfactory
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	25.00	Found Satisfactory
Total			192	192			192	192
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Not Applicable	0	0	empty	Not Applicable	0	NA
4.1.2	English	Fully Met	9.52	9.52	https://cgstjaipur.gov.in/Index.aspx	Fully Met	9.52	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1.3	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Applicable	0	NA
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Applicable	0	NA
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Not Applicable	0	0	empty	Not Applicable	0	NA
4.3.2	Name/ title of the document/record/ other information	Not Applicable	0	0	empty	Not Applicable	0	NA
4.3.3	Location where available	Not Applicable	0	0	empty	Not Applicable	0	NA
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://cgstjaipur.gov.in/Index.aspx	Fully Met	7.14	Found Satisfactory
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://cgstjaipur.gov.in/Index.aspx	Fully Met	7.14	Found Satisfactory
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://cgstjaipur.gov.in/Index.aspx	Fully Met	7.14	Found Satisfactory
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://cgstjaipur.gov.in/Index.aspx	Fully Met	7.14	Found Satisfactory
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://cgstjaipur.gov.in/Index.aspx	Fully Met	4.10	Found Satisfactory
4.5.2	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.3	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.5	Annual Report	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://cgstjaipur.gov.in/Index.aspx	Fully Met	4.10	Found Satisfactory
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://cgstjaipur.gov.in/Index.aspx	Fully Met	4.10	Found Satisfactory
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://cgstjaipur.gov.in/Index.aspx	Fully Met	14.29	Found Satisfactory
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://cgstjaipur.gov.in/Index.aspx	Fully Met	14.29	Found Satisfactory
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://cgstjaipur.gov.in/Index.aspx	Fully Met	28.57	Found Satisfactory
Total			108	108		108	108	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	20.00	Found Satisfactory
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	20.00	Found Satisfactory
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://cgstjaipur.gov.in/Index.aspx	Fully Met	20.00	Found Satisfactory
5.1.4	Consultancy committee of key stake holders for	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers							
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	NA
Total			60	60		60	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://cgstjaipur.gov.in/Inde x.aspx	Fully Met	25.00	Found Satisfactory
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	Not Met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Not Met
Total			50	25		50	25	
Grand Total			547	517		547	517	