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मुख्य आयुक्त कार्यालय
OFFICE OF THE CHIEF COMMISSIONER
सी.जी.एस.टी एवं केन्द्रीय उत्पाद शुल्क, जयपुर परिक्षेत्र, जयपुर
CGST & CENTRAL EXCISE, JAIPUR ZONE, JAIPUR

नव केन्द्रीय राजस्व भवन, स्टैच्यु सर्किल, सी-स्कीम, जयपुर-302005 (राज.)

NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SCHEME, JAIPUR - 302005 (RAJ.)

EMAIL: ccu1400@rediffmail.com

(कैडर कंट्रोल यूनिट)

Telefax: 0141-2385813

सेवा में,

अपर/संयुक्त आयुक्त (का.एवं सत.),
जीएसटी एवं के.उ.शु. आयुक्तालय,
जयपुर/उदयपुर/जोधपुर

महोदय,

विषय:- माह फरवरी, 2022 में मंत्रालयिक अधिकारियों से निरीक्षक (केन्द्रीय कर), के पद पर पदोन्नती हेतु विभागीय परीक्षा के क्रम में (Departmental Examination for promotion of Ministerial Officers to the grade of Inspectors of Central Taxes to be held in the month of February, 2022)

उपरोक्त विषयान्तर्गत लेख है कि नासिन, चैन्नई द्वारा दिनांक 09.02.2022 से 11.02.2022 तक मंत्रालयिक अधिकारियों से निरीक्षक (केन्द्रीय कर), के पद पर पदोन्नती हेतु विभागीय परीक्षा आयोजित की जा रही है, जो कि नव केन्द्रीय राजस्व भवन, जयपुर में ली जानी है। उपरोक्त परीक्षा की समय सारणी तथा परीक्षा में बैठने वाले मंत्रालयिक अधिकारियों की सूची इस पत्र के साथ संलग्न है।

इस क्रम में आपसे अनुरोध है कि आपके अधीन कार्यरत मंत्रालयिक कर्मचारियों को उक्त विभागीय परीक्षा में उपस्थित होने हेतु आवश्यक रूप से निर्देशित करें।

संलग्न- उपरोक्तानुसार

भवदीय,

Digitally Signed by Shashi Panwar

Date: 07-01-2022 11:23:13

Reason: अपशिष्वर

संयुक्त आयुक्त (सी.सी.यू.)

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है -

1. प्रशासनिक अधिकारी (मु.) जीएसटी एवं के.उ.शु. आयुक्तालय, जयपुर को परीक्षा के आयोजन से संबंधित आवश्यक व्यवस्था के प्रबन्धन हेतु।
2. निजी प्रति /गार्ड फाईल/नोटिस बोर्ड।
3. अधीक्षक (कम्प्यूटर), जीएसटी एवं के.उ.शु. आयुक्तालय, जयपुर को विभागीय वेबसाईट पर अपलोड करने हेतु।

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List of the Ministerial Officers required to be appeared in the Departmental Examination for Promotion of Ministerial Officers to the grade of Inspectors of Central Taxes to be held from **09.02.2022 to 11.02.2022** at CGST & CE (Hqrs.), N.C.R. Building, Statue Circle, Jaipur.

S. No.	Roll No.	Name of the Officer & Designation Shri/Ms	Cat.	Present place of posting	Paper		
					I	II	III
1	INSPR/01	Shri Rajesh Kumar, Steno-II	OBC	GST & CE, Jodhpur (H)	Y	Y	Y
2	INSPR/02	Shri Mukesh Kumar, Steno-II	-	GST & CE, Udaipur (H)	Y	Y	Y
3	INSPR/03	Ms. Shimona Kayath, Tax Assistant	ST	GST & CE, Jaipur (H)	Y	Y	-

नोट:-सभी अभ्यर्थियों को निर्देश दिये जाते हैं कि परीक्षा समय से 30 मिनट पूर्व परीक्षा स्थल पर उपस्थित हों।

'Y' INDICATES THAT THE CANDIDATE IS REQUIRED TO APPEAR IN THE PAPER.
 '-' INDICATES THAT THE CANDIDATE IS NOT REQUIRED TO APPEAR IN THE PAPER.

EXAMINATION SCHEDULE

DEPARTMENTAL EXAMINATION FOR PROMOTION TO THE GRADE OF INSPECTOR OF CENTRAL TAXES

Paper	Subject	Date & Day	Time & Duration	Pass Mark
Paper-I	Central Excise & GST (With Books)	09.02.2022 (Wednesday)	10.00 to 13.00 Hrs. (3 Hours)	65/100
Paper-II	Customs (With Books)	10.02.2022 (Thursday)	10.00 to 13.00 Hrs. (3 Hours)	50/100
Paper-III	Administration (With Books)	11.02.2022 (Friday)	10.00 to 13.00 Hrs. (3 Hours)	65/100

INSTRUCTIONS FOR EXAMINATION

1. The schedule of the examination is as below:

A. Examination for promotion to the grade of Inspectors of Central Tax

Paper	Subject	Duration	Date	Time	Pass Mark
Paper I	Central Excise and GST (with Books)	3 hours	09.02.2022 (Wednesday)	10.00 hrs. to 13.00 hrs.	65/100
Paper II	Customs (with books)	3 hours	10.02.2022 (Thursday)	10.00 hrs. to 13.00 hrs.	50/100
Paper III	Administration (with books)	3 hours	11.02.2022 (Friday)	10.00 hrs. to 13.00 hrs.	65/100

B. Examination for promotion to the grade of Inspectors of Customs (EOs & POs).

Paper	Subject	Duration	Date	Time	Pass Mark
Paper I	Customs (with books)	3 hours	10.02.2022 (Thursday)	10.00 hrs. to 13.00 hrs.	65/100
Paper II	Allied Acts (including Central Excise & GST Act & Rules) (with books)	3 hours	09.02.2022 (Wednesday)	10.00 hrs. to 13.00 hrs.	50/100
Paper III	Administration (with books)	3 hours	11.02.2022 (Friday)	10.00 hrs. to 13.00 hrs.	65/100

2. The Pr. Commissioner / Commissioner of the field formation where the examination is scheduled to be held shall nominate an officer not below the grade of Assistant Commissioner, who will be authorized to function as the overall in-charge for conduct of said examination and he / she shall be responsible to conduct the examination in a free and fair manner and maintain secrecy thereof. The nominated officer shall acknowledge the receipt of question paper through post / password protected PDF file to NACIN Chennai on the mail ID **nacinchndeptexam@gmail.com**. The Authorized Officer is further required to nominate a Supervisor / Invigilator to conduct the exam smoothly and if needed the required no(s) of Photocopies of question papers shall be done secretly under his/her personal supervision.

3. The answer sheets and the attendance sheet arranged serially according to allotted Roll No(s) in sealed cover should be sent to NACIN, Chennai immediately after the examination. The same shall be evaluated by NACIN, Chennai.

4. The examination work requires the Supervisor / Invigilator to ensure the correctness of the Roll Numbers written by the candidates, to make the seating arrangement for the candidates, supply of standard stationery like answer sheets and the question papers as many as required.

5. The Invigilators and the Supervisors shall maintain confidentiality, impartiality and

discipline in conducting the examination and ensure that no unfair means or cheating happens in and around the examination centre which can give some extra advantage to somebody and thus prejudicial to others. The whole exercise shall be designed and conducted to do justice to the deserving only.

6. The answer sheets shall contain the following particulars, either in printed form or affixing rubber stamp:

1.	Name of the examination	
2.	Roll No.	
3.	Name of Center	
4.	Date & time of Examination	
5.	Name of the Paper & Subject	
6.	No. of loose answer sheets used (The Supervisor / Invigilator will sign the loose sheets and also assign page numbers)	
7.	Signature of the Supervisor / Invigilator (on verification that all the details are correctly filled in by the Candidates)	
8.	Marks obtained / Maximum Marks	
9.	Signature of the Supervisor / Invigilator with name stamp	

7. The candidates shall be instructed not to write his / her name or use any sign / symbol / signature etc. in the answer sheets which may hint the identification of the candidates in any way. They shall also be instructed that any indulgence of unfair means like copying from unauthorized sources or talking with anybody on the answer clues inside or outside the examination hall or any behavior of the candidates that may be considered to be cheating by the Invigilator / Supervisor/ NACIN shall render their examination asand void.

8. The eligibility of the candidates shall be ascertained by the Cadre Controlling Authority(CCA) and any clarification other than conducting the examination shall not be entertained by this office. Any correspondence on the process / conduct of examination may be made with **Shri VENUGOPALAN NAIR, ASSISTANT DIRECTOR (EXAMINATIONS) at Contact No. : 044-26250143 / 9962666566 OR Mrs. D. SUGANYA, SUPERINTENDENT (EXAMINATIONS), NACIN, CHENNAI- Contact No. 044-26250139 / 09841971488, FAX NO. 044-26250155 / 26250156.**

9. NACIN would convey the marks obtained by the candidates only to the CCAs. Result in consonance with the Recruitment Rules and the instructions in force, if any, by the Ministry / Board from time to time, granting relaxations to the SC, ST and OBC candidates as may be applicable, shall be declared by the CCA or any other office duly authorized by CCA under intimation to this office for record.

10. Use and carrying of Mobile phone and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the conduct of examination.

11. Candidates are not allowed under any circumstances to go out of the hall in the first thirty minutes even on completion/ submission of the paper and only one person is allowed to go out under reasonable plea after the first 30 minutes during the examination period.

ANNEXURE - I (SYLLABUS)

Central Excise and GST ;

Paper I - Inspectors of Central Tax

1. GST Act – CGST Act 2017 -IGST Act, 2017, UTGST Act, 2017 and GST (Compensation to States) Act, 2017
2. CGST Rules, 2017 as amended
3. GST Rates
4. Central Excise Act, 1944.
5. Central Excise Rules (Latest)
6. Central Excise Tariff Act, 1985
7. CENVAT Credit Rules (Latest)
8. Central Excise Valuation (Determination of Price of Excisable goods) Rules, 2000
9. Central Excise (Appeals) Rules 2001
10. CESTAT (Procedure) Rules, 1982 as amended
11. Central Excise (Appeals) Rules, 2001
12. Central Excise (Determination of Retail Sale price of Excisable Goods) Rules, 2000
13. Central Excise (Removal of Goods at Concessional Rate of Duty for Manufacture of Excisable Goods) Rules, 2001
14. Central Excise (Compounding of Offences) Rules, 2005
15. Central Excise (Settlement of Cases) Rules, 2007
16. Customs & Central Excise Settlement Commission Procedure, 2007
17. Central Excise (Advance Rulings) Rules, 2002
18. Customs, Central Excise Duties and Service Tax Drawback Rules, 1995

Customs: Paper II – Inspector of Central Tax.

Paper I – Inspectors of Customs (EOs & POs)

1. Customs Act, 1962.
2. Customs Manual. (latest edition)
3. Customs Tariff Act, 1975.
4. Indian Evidence Act, 1872.
5. Indian Penal Code, 1860.
6. India New Foreign Trade Policy, 2015 -2020.
7. ITC (HS) Classification of Export & Import Items- latest edition

Allied Acts (including Central Excise & GST)

Paper – II Inspectors of Customs (EOs & POs)

1. GST Act & Rules, 2017 (As amended)
2. Central Excise Act, 1944.
3. Central Excise Rules, (Latest).
4. Central Excise Tariff Act, 1985.
5. CENVAT Credit Rules, (Latest)
6. Customs Act and Rules & Procedures, Customs Tariff Act, 1975.
7. CESTAT (Procedure) Rules, 1982 as amended.
8. Foreign Trade Policy (2015-2020)

9. Foreign Trade (Regulation) Rules, 1993
10. Foreign Trade (Exemption from Application of Rules in certain cases) Order, 1993
11. Foreign Trade (Development & Regulation) Act, 1992 – Notifications
12. Foreign Exchange Management Act, 1999 (42 of 1999)
13. Safeguard Measures (Quantitative Restrictions) Rules, 2012
14. Foreign Exchange Management (Export of Goods and Services) Regulations, 2000
15. Foreign Exchange Management (Current Account Transactions) Rules, 2000
16. Legal Metrology Act, 2009 and Legal Metrology (Packaged Commodities) Rules, 2011.
17. The Livestock Importation Act, 1898
18. Prevention of Food Adulteration Act, 1954 & Food Safety and Standards Authority Act, 2006
19. Drugs and Cosmetics Act 1962, Drugs and Cosmetics Rules, 1945
20. Destructive Insects & Pests Act, 1914, PFS Order, 1989 and Plant Quarantine (Regulation of Import into India) Order 2003
 21. Conservation of Foreign Exchanges and Prevention of Smuggling Activities Act, 1974 (COFEPOSA) (52 OF 1974)
 22. Criminal Procedure Code, 1973
 23. Civil Procedure Code, 1908
 24. SEZ Act 2005 & SEZ (Amendment) Rules 2013
 25. Environment Protection Act, 1986

Administration

Paper III - Inspectors of Central Tax

Paper III - Preventive Officers & Examiners of Customs

1. Central Civil Services (Pension) Rules, 1972.
2. Central Civil Services (Classification, Conduct & Appeal) Rules 1965
3. Central Civil Services (Conduct) Rules, 1964
4. General Provident Fund (Central Services) Rules, 1960.
5. General Financial Rules, 2005 and Receipts and Payments, Rules 1983.
6. Central Civil Services (Leave) Rules, 1972.
7. Leave Travel Concession Rules
8. FR & SR Service Rules & Financial Rules.
9. Swamy's Hand Book (latest)