



प्रधान आयुक्त कार्यालय  
OFFICE OF THE PRINCIPAL COMMISSIONER  
सी.जी.एस.टी एवं केन्द्रीय उत्पाद शुल्क आयुक्तालय, जयपुर  
CGST & CENTRAL EXCISE COMMISSIONERATE, JAIPUR  
नव केन्द्रीय राजस्व भवन, स्टैच्यु सर्किल, सी-स्कीम, जयपुर-३०२००५  
NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SCHEME, JAIPUR – 302005 (RAJ.)

EMAIL: [ccu-cgst.jpr@gov.in](mailto:ccu-cgst.jpr@gov.in) (कैडर कंट्रोल यूनिट) Telefax: 0141-2385813

सेवामें,

अपर/संयुक्त आयुक्त,  
जी.एस.टी. एवं के.उ.शु. आयुक्तालय, जयपुर/उदयपुर/जोधपुर  
सीमा शुल्क, जोधपुर (मु. जयपुर)/ ऑडिट जयपुर/ अपीलस जोधपुर,

उप/सहायक आयुक्त,  
सीमा शुल्क संभाग.....

महोदय/महोदया,

**विषय:- हवलदार/एम.टी.एस. से कनिष्ठ लिपिक के पद पर पदोन्नती हेतु विभागीय परीक्षा वर्ष 2023-24 के क्रम में।**

उपरोक्त विषयान्तर्गतलेख है कि हवलदार/एम.टी.एस. से कनिष्ठ लिपिक के पद पर पदोन्नती हेतु नासिन, फरीदाबाद द्वारा विभागीय परीक्षा दिनांक **01.12.2023** को मुख्यालय कार्यालय पर आयोजित की जा रही है। उक्त परीक्षा के लिए योग्य उम्मीदवारों की सूची एवं नासिन, फरीदाबाद द्वारा जारी Examination Notice तथा Instructions for Examination की प्रति पत्र के आवश्यक कार्यवाही एवं सूचनार्थ संलग्न है।

अतः आपसे आग्रह है कि उपरोक्त सूची के अनुसार आपके अधीन कार्यरत अधिकारियों को उक्त विभागीय परीक्षा में उपस्थित होने हेतु आवश्यक रूप से निर्देशित करें।

भवदीय,

संलग्न:- यथोपरि

(ऋषि यादव )  
अपर आयुक्त (सी.सी.यू.)

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. प्रशा. अधिकारी (मु.), सी.जी.एस.टी. एवं केन्द्रीय उत्पाद शुल्क आयुक्तालय, जयपुर को प्रेषित कर लेख है कि परीक्षा से संबंधित आवश्यक व्यवस्था से संबंधित उचित व्यवस्था कर अधोहस्ताक्षरकर्ता को शीघ्र सूचित करें।
2. निजी प्रति/ गार्ड फाईल / नोटिस बोर्ड।
3. अधीक्षक (कम्प्यूटर), सी.जी.एस.टी. एवं केन्द्रीय उत्पाद शुल्क आयुक्तालय, जयपुर को विभागीय वेबसाइट पर अपलोड करने हेतु।
4. महासचिव ग्रुप 'C' अधिकारी संघ जयपुर।



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**LIST OF THE ELIGIBLE CANDIDTES WHO HAVE TO APPEAR IN THE DEPARTMENTAL EXAMINATION FOR PROMOTION OF GROUP 'C' (HAVALDAR/MTS) TO THE CADRE OF LDC FOR YEAR 2023-24 TO BE HELD ON 01.12.2023 AT CGST & CENTRAL EXCISE HQRS. NCRB, JAIPUR**

“Y” - INDICATES THE CANDIDATE(S) IS REQUIRED TO APPEAR IN THE PAPER

“-” - INDICATES THE CANDIDATE(S) NOT REQUIRED TO APPEAR IN THE PAPER

S. No.	Roll. No.	Name of the Candidate	Post	Cat	Present Place of Posting	Paper in which appearing (please indicate Yes/No)		
						Paper-I (General English)	Paper-II (Numerical Aptitude & General Knowledge)	Paper-III (Hindi)
1.	JAIPUR/LDC/01	Sh. Bhanwar Singh	MTS	-	Customs, Jaipur	Y	Y	Y
2.	JAIPUR/LDC/02	Sh. Shrawan Kumar	MTS	SC	CGST (H), Jaipur	Y	Y	Y
3.	JAIPUR/LDC/03	Sh. Ganesh Lal Brahaman	MTS	-	CGST (H), Udaipur	Y	Y	Y
4.	JAIPUR/LDC/04	Sh. Sunita Jawa	MTS	SC	CGST DIV-B, Jodhpur	Y	-	Y
5.	JAIPUR/LDC/05	Smt. Geeta Panwar	MTS	-	CGST (AUDIT), Jaipur	Y	Y	Y
6.	JAIPUR/LDC/06	Smt. Asha Devi Chhipa	MTS	OBC	CGST (H), Jaipur	Y	-	Y
7.	JAIPUR/LDC/07	Smt. Jasveer Kaur	MTS	SC	CUSTOM Division, Sriganganagar	Y	Y	Y
8.	JAIPUR/LDC/08	Smt. Dhai Devi	MTS	ST	CUSTOM Division, Barmer	Y	Y	Y
9.	JAIPUR/LDC/09	Smt. Baby	MTS	OBC	CGST (Appeals), Jodhpur	Y	Y	Y
10.	JAIPUR/LDC/10	Sh. Bheru Lal Rebari	MTS	OBC	CGST (H), Udaipur	Y	Y	Y
11.	JAIPUR/LDC/11	Sh. Hariom Meena	MTS	ST	CGST (H), Jaipur	Y	Y	Y

### **EXAMINATION SCHEDULE**

PAPER	SUBJECT	DURATION	DATE	TIME
PAPER I	General English	1 hours	01.12.2023	10:00 to 11:00 AM

I/1640714/2023

PAPER II	Numerical Aptitude & General Knowledge	1 hours	01.12.2023	12:00 to 01:00 PM
PAPER III	Hindi	1 hours	01.12.2023	02:00 to 03:00 PM

नोट: सभी अभ्यर्थियों को निर्देश दिए जाते हैं कि परीक्षा समय से 30 मिनट पूर्व परीक्षा स्थल पर उपस्थित हों।



राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नारकोटिक्स अकादमी  
 भारत सरकार, वित्त मंत्रालय, राजस्व विभाग  
 नासिन कॉम्प्लेक्स, सेक्टर-29, फरीदाबाद-121008  
 NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS  
 GOVERNMENT OF INDIA, MINISTRY OF FINANCE, DEPARTMENT OF REVENUE  
 NACIN Complex, Sector-29, Faridabad-121008  
 ई-मेल/E-mail : [dg.nacen-cbec@nic.in](mailto:dg.nacen-cbec@nic.in)  
 फोन / Telephone : 0129-2504652-54  
 फ़ैक्स/Fax : 0129-2504632



F.No. NACIN/Sys/13/2023-EXAM-O/o Pr DG-NACIN-FARIDABAD

Date: .10.2023

### EXAMINATION NOTICE

**Departmental examination for promotion of Hawaldar & MTS to the grade of LDC  
 in Customs & Central Tax Department for the year 2023-24**

**And**

**Promotion of officers of Group "C" (Group C staff in Level-1 in the pay matrix (Rs.  
 18000-56900) to the grade of LDC in Central Bureau of Narcotics for the year 2023-  
 24**

1. The Departmental examination for promotion of officers as detailed above to the grade of LDC for the year 2023-24 will be conducted on **01<sup>st</sup> December 2023**.
2. The examination will have 03 papers as mentioned below: -

Paper	Subject	Maximum Marks	Passing Marks	Time	Duration (Hrs)
Paper-I	General English	100	50	10:00 am – 11:00 am	01
Paper-II	Numerical Aptitude & General Knowledge	100 (50+50)	50 (25+25)	12:00 noon – 01:00 pm	01
Paper-III	Hindi	100	50	02:00 pm – 03:00 pm	01

3. Paper-II shall be both in English and Hindi and the candidates have the option to write the answer either in English or in Hindi, while Paper-I and Paper-III will be in English and Hindi respectively and need to be answered in the same language. The exam at all the centers will start at 10:00 A.M. The Cadre Controlling Authority (CCA) concerned shall have the sole discretion to determine the eligibility of the candidates based on the latest Recruitment Rules and the amendments issued from time to time.

4. The concerned Commissionerate/Directorate where the examination is scheduled to be held shall nominate an officer (ADC/JC/DC/AC or equivalent rank officer), who will be authorized to function as the overall in-charge for conduct of said examination. The details of Authorized officer along with the requisition for the question papers as per **Annexure-A** (enclosed with this notice) should be sent to Assistant Director (Exam) or Additional Assistant Director (Exam), NACIN Faridabad through email on the email id [nacin.exam@icegate.gov.in](mailto:nacin.exam@icegate.gov.in)
5. The requisition for question papers along with the details of the nominated authorized officer, duly approved by the competent authority, must reach the Assistant Director (Exam), or Additional Assistant Director (Exam), NACIN Faridabad, **through e-mail only latest by 20<sup>th</sup> November 2023. It may please be noted that the requisitions received thereafter shall not be entertained.**
6. While informing the requirement, the name of the post and the Roll No. of the candidate for which the examination is to be conducted may clearly be stated. **The Roll Nos. of the candidates may be assigned by prefixing the "Name of the Station" and "Post" for which they intend to appear (e.g.) DELHI/LDC/01. Any other format of assigning the Roll numbers may please be avoided.**
7. Candidates working on Deputation/Loan basis who are eligible and willing to appear for the examination, shall be nominated from their Parent Commissionerate. Such nominations may be sent along with "No Objection Certificate" from the Cadre Control Authority in case the candidate has represented to take up the exam in his current place of posting.
8. Question paper for the said exam, in the password protected PDF format, shall be sent to the nominated authorized officer **on 30.11.2023 through email only** who shall acknowledge the receipt of the same to NACIN by return e-mail on same day. **Password for opening the PDF file will be provided on 01.12.2023 one hour before the start of the exam.** The authorized officer shall ensure that the examination is conducted in a fair and transparent manner.
9. The examination notice is also being posted on CBIC and NACIN website i.e [www.cbic.gov.in](http://www.cbic.gov.in) and [www.nacin.gov.in](http://www.nacin.gov.in) respectively.
10. The eligibility of the candidates shall be decided by the concerned Cadre Controlling Authority. **Any reference to the questions of Eligibility shall not be entertained by NACIN.**

11. The marks obtained in the examination shall be communicated to the concerned CCAs, through email only. Hence, it may be ensured that the correct details of CCA are entered in **Annexure-A**.
12. NACIN Faridabad reserves the right to cancel the whole examination or the examination of a candidate or that of a Centre or of a cluster of centers, if it is found that unfair means were used or allowed to be used or any partiality or injustice is done to anybody in the examination. The Authorized officer or the Invigilator of the examination centers also has the right to cancel the examination of a candidate or for the whole of center under his jurisdiction with the approval of NACIN, Faridabad, in case of use of unfair means.
13. It shall also be notified to the candidates **either in printed form or by affixing rubber stamp on the front part of the answer sheet that any attempt to disclose their names/identity** and any indulgence of unfair means like copying from any source or talking with anybody inside or outside during the examination hour or any behavior of the candidates that may be considered to be cheating by the Invigilator/Supervisor/NACIN shall render their examination as null and void.
14. "Instructions for Examination" are enclosed with this letter and are an integral part of it.
15. This issues with the approval of Additional Director General (Exam), NACIN Faridabad.
16. The Hindi version will follow.

**Signed by Rachna Tanwar**

**Date: 20-10-2023 17:30:42**

**Reason: Approved**

(Dr. Rachna Tanwar)  
Additional Director (Exam)  
NACIN, Faridabad

Copy to:

1. The Pr. Chief/Chief Commissioner of Customs –All
2. The Pr. Commissioner/Commissioner of Customs (Preventive) –All
3. The Pr. Commissioner/Commissioner of Customs- All
4. The Pr. Chief/Chief Commissioner of CGST and Central Excise-All
5. The Pr. Commissioner/Commissioner of CGST and Central Excise- All including Audit.

6. Pr. Director General/Director General/Directors/Pr. ADG/ADG/Pr. Commissioner/Commissioner under CBIC-All
7. Narcotics Commissioner of India, Central Bureau of Narcotics, Gwalior
8. Pr. ADG/ADG, NACIN ZTIs/RTIs- All
9. The Systems Section, NACIN, Faridabad – for getting it uploaded on CBIC and NACIN websites.

## INSTRUCTIONS FOR EXAMINATION

**(Departmental examination for promotion of Hawaldar & MTS in Customs & Central Tax Department / Group "C" staff in Level-1 in the pay matrix (Rs. 18000-56900) in Central Bureau of Narcotics, to the grade of LDC for the year 2023-24)**

**1** The concerned Commissionerate/Directorate where the examination is scheduled to be held shall nominate an officer, who will be authorized to function as the overall in-charge for conduct of said examination and he/she shall be responsible to conduct the examination in a free and fair manner and maintain secrecy thereof. The Authorized Officer is further required to nominate a Supervisor/Invigilator to conduct the exam smoothly and the required no(s) of Xerox copies of question papers shall be done secretly under his/her personal supervision.

**2** The examination work requires the Supervisor/Invigilator to allot Roll Numbers to the candidates, to make the seating arrangement for the candidates, to arrange standard stationery like answer sheets and the question papers as many as required. The Supervisory officers/ Invigilator of the examination centers also have the right to cancel the examination of a candidate or the whole of center under their jurisdiction with the approval of NACIN, Faridabad, in case of use of unfair means.

**3** The first page of each answer sheets shall compulsorily contain the following particulars, either in printed form or by affixing rubber stamp as per Annexure-B (enclosed with this notice): -

- 1) Name of the Examination
- 2) Roll No.
- 3) Name of Center
- 4) Date & Time of Examination
- 5) Name of the Paper & Subject
- 6) No. of loose answer sheets used (The Supervisor/ Invigilator will sign the loose sheets and assign page numbers).
- 7) Signature of the Supervisor/ Invigilator (on verification that all the details are correctly filled in by the candidates)
- 8) Marks obtained/Maximum Marks
- 9) Signature of the of Examiner

**4** The examination of any candidate shall be cancelled if that candidate writes his/her name or uses any sign / symbol / signature etc. in the answer sheets which may hint the identification of the candidate in any way.

**5** It shall also be notified to the candidates **either in printed form or by affixing rubber stamp on the front part of the answer sheet that any attempt to disclose their names/identity** and any indulgence of unfair means like copying from any

source or talking with anybody inside or outside during the examination hour or any behavior of the candidates that may be considered to be cheating by the Invigilator/Supervisor/NACIN shall render their examination as null and void.

**6** The Supervisor/Invigilator shall sign on the front page of the Answer sheet (As detailed in Annexure-B) after verification of all the details filled by the candidates. The Supervisor/Invigilator shall also sign each loose sheet and assign page numbers to each loose sheets used by a candidate.

**7** The Invigilators and the Supervisors shall maintain confidentiality, impartiality & discipline in conducting the examination and ensure that no unfair means are used, which could give any extra advantage to some and thus, be prejudicial to others. The whole exercise shall be designed and conducted so as to do justice to all. NACIN reserves the right to cancel the whole examination or that of an individual candidate or of a Centre or a group of centers, if use of any unfair means is brought to its notice. It can also recommend disciplinary action against the Supervisors/Invigilators, if required.

**8** The eligibility of the candidates shall be ascertained by the CCA and any clarification other than conduct of examination shall not be entertained by NACIN. Any correspondence with respect to the process/conduct of examination may be made to Sh. Anuj Sharma, Assistant Director (Exam) (Mob. - 9463546655) or Sh. Prabhat Kumar, Additional Assistant Director (Exam) (Mob. -9958520646), NACIN, Sector-29, Faridabad-121008 or at email id [nacin.exam@icegate.gov.in](mailto:nacin.exam@icegate.gov.in)

**9** Use and carrying of mobile phones and any such electronic gadget in or around the examination hall by the candidates is strictly prohibited during the conduct of the examination.

**10** Candidates are not allowed under any circumstances to go out of the hall in the first thirty minutes even on completion/submission of the paper. Only one person at a time should be allowed to go out of the examination hall under reasonable plea after the completion of the first thirty minutes of the examination.

**11** Paper-I and Paper-III will be in English and Hindi respectively. Paper-II will be bilingual, and the candidates have the option to write the answer either in English or Hindi.

**12** Answer sheets of all candidates properly tagged / Bunched, shall be sent to

**NACIN, Faridabad immediately after the examination. The same will be evaluated by NACIN.**

**13.** Answer sheets and the Attendance sheet arranged serially according to allotted Roll No(s) shall be sent in a sealed cover.

**14.** NACIN would convey the marks obtained by the candidates only to the CCAs. Result [in consonance with the relevant Recruitment Rules; the instructions in force, if any, (by the Ministry/Board from time to time etc.), grant of relaxations to the SC, ST & OBC candidates, as may be applicable}, shall be declared by the CCA or any other office duly authorized by CCA under intimation to this office.

**15.** This issues with the approval of Additional Director General (Exam), NACIN Faridabad.

**16.** The Hindi version will follow.

(Dr. Rachna Tanwar)  
Additional Director (Exam)  
NACIN, Faridabad