

कार्यालय मुख्य आयुक्त  
Office of the Chief Commissioner  
सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर  
CGST & Central Excise (Jaipur Zone), Jaipur  
(केंडर कन्ट्रोल यूनिट)

F. No. II-31(205)CCU/JPR/2023

Date: 08.12.2023

**सूचना / NOTICE**

**विषय:** कर्मचारी चयन आयोग, संयुक्त स्नातक स्तरीय परीक्षा, 2023 के माध्यम से कर सहायक के पद के लिए अभ्यर्थियों का दस्तावेज सत्यापन के स्थान और तिथि की सूचना –संबंधित।

**Sub:** Candidates selected through Staff Selection Commission, Combined Graduate Level Examination, 2023 to the post of **Tax Assistant** - Intimation of date and venue of Document Verification – reg.

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केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड (सीबीआईसी), नई दिल्ली ने ईमेल दिनांक 07.12.2023 के माध्यम से कर्मचारी चयन आयोग द्वारा आयोजित संयुक्त स्नातक स्तरीय परीक्षा, 2023 के परिणामों के आधार पर केन्द्रीय वस्तु और सेवाकर अंचल, जयपुर में कर सहायक के पद पर 120 अभ्यर्थियों को दस्तावेज सत्यापन हेतु आवंटित किया है।

The Central Board of Indirect Taxes and Customs (CBIC), New Delhi vide email dated 07.12.2023 has assigned 120 candidates for the post of **Tax Assistant** to CGST & Central Excise (Jaipur Zone), Jaipur to conduct their documents verification based on the result of the Combined Graduate Level Examination, 2023 conducted by Staff Selection Commission.

2. इस संबंध में **अनुलग्नक 'ए'** में दर्शाए गए अभ्यर्थियों को निर्देश दिया जाता है कि वे अनुलग्नक 'ए' में उनके नाम के सामने दर्शाये गये स्थान पर निर्धारित दिनांक एवं समय पर दस्तावेज सत्यापन के लिए उपस्थित होना बिना किसी चूक के सुनिश्चित करें। अभ्यर्थियों को सलाह दी जाती है कि वे दस्तावेज सत्यापन में भाग लेने के लिए कम से कम 2 दिनों के लिए अपने यात्रा कार्यक्रम की योजना बनाएं। दस्तावेज सत्यापन की प्रक्रिया जोन के नामित प्राधिकारी द्वारा डोजियर की प्राप्ति और सत्यापन के अध्यक्षीन है।

In this regard, the candidates figuring in **Annexure 'A'** are directed to report for Document Verification at the place mentioned against their names in the Annexure-A on the scheduled date and time without fail. Candidates are advised to plan their itinerary for at least 2 days so as to attend DV. The process of Document Verification is subject to receipt and verification of dossiers by the designated authority in the Zone.

3. अनुप्रमाणन प्रपत्र विधिवत भरकर (हस्तलेख में) दस्तावेज सत्यापन के समय तीन प्रतियों में बिना किसी चूक के अघोहस्ताक्षरी को प्रस्तुत किए जाने चाहिए।

The Attestation Form, in triplicate, duly filled in all respects (by hand only), should be produced at the time of document verification to the undersigned without fail.

4. अभ्यर्थियों को निर्देश दिया जाता है कि वे दस्तावेज सत्यापन के समय निम्नलिखित स्व-प्रमाणित दस्तावेज तीन प्रतियों में अवश्य रूप से प्रस्तुत करें :

The candidates should bring the following documents (in original) along with 3 sets of self attested photocopies of the same at the time of Document Verification:

- क) जन्म तिथि दर्शाते हुए मैट्रिक/हाईस्कूल प्रमाण पत्र ।  
a) Matriculation / High School Certificate showing Date of Birth.  
ख) शैक्षणिक योग्यता के समर्थन में शैक्षणिक प्रमाण पत्र ।  
b) Academic Certificates in support of Educational Qualification.

ग) अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग के मामलों में निर्धारित प्रपत्र में जाति/समुदाय प्रमाण पत्र ।

c) Caste/ Community Certificate in case of SC/ST/OBC in the prescribed form.

घ) विकलांग व्यक्ति (दिव्यांगजन) अभ्यर्थी के मामले में प्रमाण पत्र ।

d) Certificate in case of Person with disabilities (Divyangjan) candidate.

ड) ई.डब्ल्यू.एस अभ्यर्थी के मामले में आय और संपत्ति प्रमाण पत्र ।

e) Income and Assets Certificate for EWS Category Candidate.

च) केन्द्र या राज्य सरकार के दो राजपत्रित अधिकारियों या वृत्तिकाग्राही मजिस्ट्रेट से चरित्र प्रमाण पत्र (मूल में 3 सेट, कम से कम दो वर्ष के लिये)।

f) Character Certificate from two Gazetted officers of the Central or State Government or Stipendiary Magistrate. (3 sets in original for minimum 2 years)

छ) केन्द्र या राज्य सरकार के राजपत्रित अधिकारी या वृत्तिकाग्राही मजिस्ट्रेट से पहचान प्रमाण पत्र (मूल में 3 सेट, कम से कम दो वर्ष के लिये )।

g) Identity Certificate from a Gazetted officer of the Central or State Government or Stipendiary Magistrate. (3 sets in original for minimum 2 years)

ज) स्वस्थता प्रमाण पत्र सरकारी चिकित्सालय के उस चिकित्सा अधिकारी से प्राप्त किया जाना है जो सिविल सर्जन के पद से नीचे न हो। महिला उम्मीदवारों को प्रमाण पत्र महिला चिकित्सा अधिकारी से प्राप्त किया जाना है जो सिविल सर्जन के पद से नीचे न हो। (अनुलग्नक 'बी')। इस उद्देश्य हेतु उम्मीदवारों को इस नोटिस के साथ संलग्न "Statement and declaration" प्रपत्र में सूचना भरकर चिकित्सा अधिकारी के समक्ष उपस्थित होना है।

h) Certificate of Fitness from a Medical Officer not below the rank of a Civil Surgeon. Female candidates should get the certificate from a female Medical Officer not below the rank of a Civil Surgeon.(Annexure 'B'). For this purpose, the candidate should appear before the medical officer alongwith duly filled in enclosed "Statement and declaration".

झ) वर्तमान में केन्द्र सरकार/राज्य सरकार, स्वायत्त निकाय और सार्वजनिक क्षेत्र के उपक्रम के तहत किसी भी कार्यालय में कार्यरत होने की स्थिति में वर्तमान नियोक्ता से दस्तावेज सत्यापन में उपस्थित होने के लिए अनापत्ति प्रमाण पत्र इस नोटिस के संदर्भ में प्राप्त किया जाना है।

i) NOC to attend DV from present employer in case the candidate is presently employed in any of the offices under the Central Government/State Government, Autonomous Body, and Public Sector Undertaking. The certificate should be obtained with reference to this Notice.

ञ) आधार कार्ड और पैन कार्ड।

j) Aadhar card and PAN Card.

ट) 5 से.मी x 7 से.मी आकार की 5 नवीनतम रंगीन तस्वीर, जिनमें से 3 कॉपी अनुप्रमाणन पत्रों पर चिपकाए जाने हैं।

k) 5 Coloured passport size recent photographs of size 5cm x 7cm, out of which 3 are to be pasted on Attestation Forms.

5. दस्तावेज सत्यापन के लिए निर्धारित तिथि को उपस्थित नहीं होने की स्थिति में ऐसा माना जाएगा की अभ्यर्थी विभाग में नियुक्ति का इच्छुक नहीं है तथा उसके आवंटन को निरस्त कर दिया जाएगा।

In the event of not reporting on the prescribed date for the Document Verification, it will be presumed that candidate is not interested in accepting the offer of appointment in the department and his nomination will be treated as cancelled.

6. अभ्यर्थियों के लिए रजिस्टर्ड पोस्ट द्वारा अलग से सूचना भेजी जा रही है। भेजे गए सूचना पत्रों के न मिलने पर भी अभ्यर्थी उनके नामों के आगे दी गई तारीखों पर दस्तावेज सत्यापन के लिए उपस्थित हो सकते हैं। अभ्यर्थी संलग्न सत्यापन प्रपत्रों को डाउनलोड कर सकते हैं और भरे गए विविध प्रपत्रों को दस्तावेज सत्यापन में उपस्थित होने के समय प्रस्तुत कर सकते हैं।

Separate intimation to the candidates is being dispatched by Registered Post. The candidates may attend the DV on the dates mentioned against their names even in case they do not receive the dispatched copies of intimation letters. The candidates may download the enclosed attestation forms and submit the duly filled forms at the time of attending documents verification. All forms along with this Notice may be downloaded from <https://cgstjaipur.gov.in>.

7. अपरिहार्य परिस्थितियों में दस्तावेज सत्यापन की तिथियों में बदलाव किया जा सकता है। अतः अभ्यर्थियों को सलाह दिया जाता है के वे अंचल/आयुक्तालय की वेबसाइट व अपने ई-मेल को नियमित रूप से देखते रहें।

In the event of unavoidable circumstances, the Document Verification may be postponed/rescheduled. Accordingly, candidates are advised to keep checking the website of Zone/Commissionerate and their individual email.

8. यह सूचित किया जाता है, कि यह अंचल सी.बी.आई.सी. द्वारा इस क्षेत्र को सौंपे गए उम्मीदवारों के लिए इस सत्यापन प्रक्रिया को कार्यान्वयन कर रहा है और जोनल आवंटन प्रक्रिया पूरी होने के बाद पोस्टिंग का वास्तविक क्षेत्र उम्मीदवारों को उचित समय पर बता दिया जाएगा।

**It is to be noted that this Zone is carrying out this verification process for candidates assigned to this zone by CBIC and the actual zone of posting will be conveyed to the candidates in due course, once zonal allocation process is completed.**

*Babneet Tuli*  
08/12/2023

**(Babneet Tuli)**  
**Additional Commissioner (CCO)**

अपर आयुक्त (सी.सी.ओ)

सेवा में /To

अभ्यर्थियों को (अनुलग्नक 'ए' पर दी गई सूची के अनुसार)

The candidates (As per the list enclosed as Annexure 'A')

संलग्न/ Enclosed:

1. अनुलग्नक 'ए' /Annexure 'A'
2. अनुलग्नक 'बी' / Annexure 'B' (alongwith Statement and declaration proforma)
3. सत्यापन प्रपत्र /Attestation Form
4. पहचान प्रमाण पत्र /Identity Certificate
5. चरित्र प्रमाण पत्र /Character Certificate
6. वैवाहिक स्थिति प्रमाण पत्र/Marital Status Certificate

**ANNEXURE-A****(DV to be conducted on 18.12.2023)**

<b>VENUE:</b>		<b>Office of the Chief Commissioner CGST &amp; Central Excise (Jaipur Zone), Jaipur, New Central Revenue Building, Statue Circle, C-Scheme, Jaipur - 302005 (Rajasthan)</b>			
<b>S.No.</b>	<b>Roll No.</b>	<b>Name</b>	<b>Post</b>	<b>DV Date</b>	<b>Reporting Time</b>
1	2405009409	LOKESH KUMAR MANGAL	TA	18.12.2023	9:00 AM
2	2405091433	RAJESH KUMAR YADAM	TA	18.12.2023	9:00 AM
3	2406000881	SUBODH KUMAR	TA	18.12.2023	9:00 AM
4	2406014661	SEETESH KUMAR	TA	18.12.2023	9:00 AM
5	2405103072	ADITYENDRA MEENA	TA	18.12.2023	9:00 AM
6	2405066174	RAHUL CHHOLAK	TA	18.12.2023	9:00 AM
7	2405096102	RINKU MEENA	TA	18.12.2023	9:00 AM
8	2405104519	BHAVANI SINGH MEENA	TA	18.12.2023	9:00 AM
9	2405119518	VIKASH MEENA	TA	18.12.2023	9:00 AM
10	2405015309	ABHISHEK MEENA	TA	18.12.2023	9:00 AM
11	2405100404	PAWAN KUMAR MEENA	TA	18.12.2023	9:00 AM
12	2405073791	RAHUL KUMAR MEENA	TA	18.12.2023	9:00 AM
13	2405003617	AJAY MEENA	TA	18.12.2023	9:00 AM
14	2405037184	PRATEEK KANWAT	TA	18.12.2023	9:00 AM
15	2405082021	NIKITA MEENA	TA	18.12.2023	9:00 AM
16	2405096152	LAKHAN SINGH MEENA	TA	18.12.2023	9:00 AM
17	2405109758	RAKESH KUMAR MEENA	TA	18.12.2023	9:00 AM
18	2405000408	SANTOSH KUMAR MEENA	TA	18.12.2023	9:00 AM
19	2405086272	HRITIK MEENA	TA	18.12.2023	9:00 AM
20	2405086157	SATISH MEENA	TA	18.12.2023	9:00 AM
21	2409005220	ARJUN MEENA	TA	18.12.2023	9:00 AM
22	2405048150	MANDEEP MEENA	TA	18.12.2023	9:00 AM
23	2405069922	ASHISH MEENA	TA	18.12.2023	9:00 AM
24	2401007308	HEMANT KUMAR	TA	18.12.2023	9:00 AM
25	2405099013	KIRTI KOTHIWAL	TA	18.12.2023	9:00 AM
26	2401004865	RAJESHWARI	TA	18.12.2023	9:00 AM
27	2405063572	YASH KUNDARA	TA	18.12.2023	9:00 AM
28	2405096551	MAHIMA YADAV	TA	18.12.2023	9:00 AM
29	2405009082	LILESH KUMAR MERUTHA	TA	18.12.2023	9:00 AM
30	2405069489	TANMAY ROY	TA	18.12.2023	9:00 AM
31	2405025692	ASHISH VERMA	TA	18.12.2023	9:00 AM
32	2405006842	SONU DEVATWAL	TA	18.12.2023	9:00 AM
33	2405105557	TARA CHAND SETHI	TA	18.12.2023	9:00 AM
34	2405105062	MOHIT DAGUR	TA	18.12.2023	9:00 AM
35	2405090720	VIKAS KUMAWAT	TA	18.12.2023	9:00 AM
36	2405121570	SITARAM KALA	TA	18.12.2023	9:00 AM
37	2404007460	PANKAJ SHARMA	TA	18.12.2023	9:00 AM
38	2405031196	HIMANSHU KUMAR POONIA	TA	18.12.2023	9:00 AM
39	2405087195	PAVAN GOCHAR	TA	18.12.2023	9:00 AM
40	2405082677	AKSHITA	TA	18.12.2023	9:00 AM
41	2405016572	MANISH LOUR	TA	18.12.2023	9:00 AM
42	2405073365	ADITYA NEHRA	TA	18.12.2023	9:00 AM
43	2406017060	JITENDRA DAS	TA	18.12.2023	9:00 AM

44	2405041719	BANTY SINGH	TA	18.12.2023	9:00 AM
45	2404016263	BHAGIRATH JANGU	TA	18.12.2023	9:00 AM
46	2409006279	VIKRAM	TA	18.12.2023	9:00 AM
47	2405040112	MUKESH KUMAR NEHARA	TA	18.12.2023	9:00 AM
48	2406017965	LAXMAN RAM	TA	18.12.2023	9:00 AM
49	2404016017	SUNIL BHAMBHU	TA	18.12.2023	9:00 AM
50	2405002075	PANKAJ CHOUDHARY	TA	18.12.2023	9:00 AM
51	2405089694	VIJAY SAINI	TA	18.12.2023	9:00 AM
52	2406022120	RAHUL BORANA	TA	18.12.2023	9:00 AM
53	2401006220	DEEPAK SINGH KUSHWAH	TA	18.12.2023	9:00 AM
54	2404013385	ROHIT KATARIYA	TA	18.12.2023	9:00 AM
55	2405047884	SHIVCHARAN MEENA	TA	18.12.2023	9:00 AM
56	2404001756	DAVENDER BENIWAL	TA	18.12.2023	9:00 AM
57	2405102970	YASH KHANDELWAL	TA	18.12.2023	9:00 AM
58	2406006772	AMRIT LAL	TA	18.12.2023	9:00 AM
59	2405048607	SONU VESNAV	TA	18.12.2023	9:00 AM
60	2405037052	GAURAV CHOTHWANI	TA	18.12.2023	9:00 AM
61	2401009224	RAMNIWAS	TA	18.12.2023	2:00 PM
62	2405011098	MOHIT VARMA	TA	18.12.2023	2:00 PM
63	2405071352	AKSHAT PATHARIA	TA	18.12.2023	2:00 PM
64	2404002830	SUDHIR	TA	18.12.2023	2:00 PM
65	2404000635	ANKUSH GARG	TA	18.12.2023	2:00 PM
66	2404003698	MEENAL	TA	18.12.2023	2:00 PM
67	2406013724	PRATEEK SONI	TA	18.12.2023	2:00 PM
68	2405120136	SURESH BHARGAV	TA	18.12.2023	2:00 PM
69	2406004742	DAYAL TAK	TA	18.12.2023	2:00 PM
70	2405084332	ANIKET SAINI	TA	18.12.2023	2:00 PM
71	2406018003	YUDHISHHIR SINGH	TA	18.12.2023	2:00 PM
72	2405097675	SAURAV SARAN	TA	18.12.2023	2:00 PM
73	2405072563	JITENDRA KUMAR JANGIR	TA	18.12.2023	2:00 PM
74	2405012351	RAKESH KUMAR	TA	18.12.2023	2:00 PM
75	2406017837	MANISH SAHARAN	TA	18.12.2023	2:00 PM
76	2406020327	AJAY BIDIYASAR	TA	18.12.2023	2:00 PM
77	2405009679	PUSHPENDRA YADAV	TA	18.12.2023	2:00 PM
78	2405103897	ANIRUDH POKHRIYAL	TA	18.12.2023	2:00 PM
79	2406013204	VIKASH KUMAR	TA	18.12.2023	2:00 PM
80	2405067665	CHHATRAPAL	TA	18.12.2023	2:00 PM
81	2405004877	GOVIND SHARMA	TA	18.12.2023	2:00 PM
82	2405099245	CHANDRIKA SHRINGI	TA	18.12.2023	2:00 PM
83	2406006169	PUSHPENDRA SINGH BALOT	TA	18.12.2023	2:00 PM
84	2405090826	MAHAK	TA	18.12.2023	2:00 PM
85	2405039818	RAHUL LAKHWANI	TA	18.12.2023	2:00 PM
86	2405067020	SHAKTI SINGH RATHORE	TA	18.12.2023	2:00 PM
87	2405007066	ANANYA CHOUDHARY	TA	18.12.2023	2:00 PM
88	2405047555	SUSHIL SHARMA	TA	18.12.2023	2:00 PM
89	2405042661	NIKHIL LIMANI	TA	18.12.2023	2:00 PM
90	2401004328	BABU LAL SAINI	TA	18.12.2023	2:00 PM
91	2405079765	PINKY GUPTA	TA	18.12.2023	2:00 PM
92	2406018059	NAVEEN DEVRA	TA	18.12.2023	2:00 PM
93	2404009475	SACHIN GOYAL	TA	18.12.2023	2:00 PM

94	2405057647	PRIYANSHU KHANDELWAL	TA	18.12.2023	2:00 PM
95	2401005036	ANAND SINGH RATHORE	TA	18.12.2023	2:00 PM
96	2406004602	DEVENDAR SINGH	TA	18.12.2023	2:00 PM
97	2405003814	NITESH SHARMA	TA	18.12.2023	2:00 PM
98	2405077256	ARVIND MEEL	TA	18.12.2023	2:00 PM
99	2405033606	REETIKA SAINI	TA	18.12.2023	2:00 PM
100	2405032605	SHRIRAM MANDIYA	TA	18.12.2023	2:00 PM
101	2405066296	VISHAL KUMAWAT	TA	18.12.2023	2:00 PM
102	2405099642	PRADEEP KUMAR NAGAR	TA	18.12.2023	2:00 PM
103	2406003960	SHAILESH KUMAR	TA	18.12.2023	2:00 PM
104	2405041498	VIVEK CHOUDHARY	TA	18.12.2023	2:00 PM
105	2405100993	NIKITA BANSAL	TA	18.12.2023	2:00 PM
106	2405103448	ADITYA RAGHAV	TA	18.12.2023	2:00 PM
107	2405016354	MANOJ CHOUDHARY	TA	18.12.2023	2:00 PM
108	2405117646	SUCHIT CHOUDHARY	TA	18.12.2023	2:00 PM
109	2405007543	DEEPIKA	TA	18.12.2023	2:00 PM
110	2405047565	VISHAL KUMAWAT	TA	18.12.2023	2:00 PM
111	2405099198	PIYUSH SHREEMAL	TA	18.12.2023	2:00 PM
112	2401004660	EKTA KUMARI	TA	18.12.2023	2:00 PM
113	2404009393	GAURAV SHARMA	TA	18.12.2023	2:00 PM
114	2404012115	RAJNEESH KUMAR GARHWAL	TA	18.12.2023	2:00 PM
115	2405010703	ANKIT YADAV	TA	18.12.2023	2:00 PM
116	2404001935	ABHISHEK GARG	TA	18.12.2023	2:00 PM
117	2405088516	NITESH KUMAR SHARMA	TA	18.12.2023	2:00 PM
118	2405032920	AKSHAT JAIN	TA	18.12.2023	2:00 PM
119	2405049426	KAMAL PRAJAPAT	TA	18.12.2023	2:00 PM
120	2404002731	PRERAK KALLA	TA	18.12.2023	2:00 PM

**ANNEXURE-B**

**Name of the Hospital** \_\_\_\_\_,  
**Address** \_\_\_\_\_  
\_\_\_\_\_

Recent Photograph  
of the candidate  
duly attested by the  
Medical Officer.

No. \_\_\_\_\_

Dated the \_\_\_\_\_

**PHYSICAL FITNESS CERTIFICATE**

I do hereby certify that I have examined Shri \_\_\_\_\_ S/W/D of Shri \_\_\_\_\_ a candidate for employment in the \_\_\_\_\_, Department and could not discover that he / she has any disease, bodily or constitutional affections except \_\_\_\_\_.

(ii) I do not consider this a disqualification for the post of \_\_\_\_\_. His/ Her age is according to his / her own statement is \_\_\_\_\_ years and by appearance \_\_\_\_\_ years.

(iii) He / She has normal distant vision ( \_\_\_\_\_ ) and he / she is free from colour blindness.

Or

He / She has normal distant vision ( \_\_\_\_\_ ) and he / she is colour blind for \_\_\_\_\_ colour.

(iv) He / She has been vaccinated / re-vaccinated or bears marks of successful vaccination.

**Siganture of the candidate**

**Signature of the medical officer  
With stamp**



मुख्य आयुक्त कार्यालय  
OFFICE OF THE CHIEF COMMISSIONER  
केंद्रीय वस्तु एवं सेवा कर (जयपुर जोन), जयपुर  
CENTRAL GOODS & SERVICES TAX (JAIPUR ZONE), JAIPUR  
(कैडर कन्ट्रोल यूनिट)

**CANDIDATE'S STATEMENT AND DECLARATION**

The candidate must make the statement required below prior to his medical examination and must sign the declaration appended thereto. His attention is specially directed to the warning contained in the note below:-

- 1 State Your Name in Full : \_\_\_\_\_  
(In block letters)
- 2 State your age and place of birth : \_\_\_\_\_
- 3 a) Have you ever had smallpox, : \_\_\_\_\_  
intermittent or any other fever,  
enlargement or suppuration of  
glands, spitting of blood, asthma,  
heart disease, lung disease  
fainting attacks rheumatism,  
appendicitis.
- b) Any other disease or accident : \_\_\_\_\_  
requiring confinement to bed and  
Medical or surgical treatment
- 4 When were you last vaccinated : \_\_\_\_\_
- 5 Have you or any of your near : \_\_\_\_\_  
relations have been affected with  
consumption scrofula, gout,  
asthma, fits, epilepsy or insanity
- 6 Have you suffered from any form : \_\_\_\_\_  
of nervousness due to overwork  
or any other cause?
- 7 Have you been examined and : \_\_\_\_\_  
declared unfit for Govt. service  
by a Medical Officer/ Medical  
Board, within the last three years.

Contd. ....2/-

Furnish the following particulars concerning family:-

Father's age if living and state of health	Fathers age at death and cause of death	No. of brothers living their ages and state of health	No. of brothers dead their ages at death and cause of death

Mother's age if living and state of health	Mother's age at death and cause of death	No. of Sisters living their ages and state of health	No. of Sisters dead their ages at death and cause of death

I declare all the above answers to be, to the best of my belief, true and correct.

I also solemnly affirm that I have not received disability certificate/pension on account of any disease or other condition.

Candidate's signature-----

Signed in my presence-----

Signature of Medical Officer-----

**NOTE:-**The candidate shall be held responsible for the accuracy of the above statement by willfully suppressing any information he will incur the risk of losing the appointment and if appointed, forfeiting all claim to superannuation allowance of gratuity.

# ATTESTATION FORM

## POST : TAX ASSISTANT

<p>Affix signed Passport size (5 cms X 7 cms) approx. Copy of recent photograph</p>			<b>“WARNING</b>	<p>1. The furnishing of false information or suppression of any factual information in the Attestation Form would be disqualification, and is likely to render the candidate unfit for employment under the government.</p> <p>2. If detained, arrested prosecuted, bound down, fines, convicted, debarred, acquitted etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the Attestation Form has been sent early, failing which it will be deemed to be a suppression of factual information.</p> <p>3. If, the fact that false information has been furnished or that there has been suppression of any factual information in the Attestation Form comes to notice at any time during the service of a person his/her services would be liable to be terminated.”</p>	
1.	Name in full (in block capitals) with aliases, if any, (Please indicate if you have added or dropped in any stage, any part of your name or surname)		Surname		Name
2.	Present Address in full (i.e. Village, Thana & District, or House No., Lane/Street/Road & Town)				
3(a)	Home Address in full (i.e. Village, Thana & District, or House No., Lane/Street/Road & Town and name of District Headquarters)				
(b)	If originally a resident of Pakistan/Bangladesh (erstwhile East Pakistan) the address in that country and the date of migration to Indian Union.				
4.	Adhar Card No. (if available)				
5.	PAN No. (if available)				
6.	Nationality				
7(a)	Date of Birth				
(b)	Present age ( <b>As on 01.08.2023</b> )				
(c)	Age at Matriculation				
8(a)	Place of birth, district and state in which situated				
(b)	District and State to which you belong				
(c)	District and State to which your father originally belong				

9(a)	Your Religion					
(b)	Are you a member of a Scheduled Caste/Scheduled Tribe/ Other Backward Classes? (Answer Yes/No)					
10.	Particulars of places (with periods of residence) where you have resided for more than one year at a time during the proceeding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.					
	From	To	Residential Address in Full (i.e. Village, Thana & District or House No., Lane/Street/ Road & Town		Name of the District Head Quarter or the place mentioned in preceding column	
11.	Name (in full & aliases if any	Nationality (by birth & or by domicile)	Place of birth	Occupation if employed give designation & official address	Present postal address (if dead give last address	Permanent Home address
(a) Father						
(b) Mother						
(c) Spouse						
12.	Information to be furnished with regard to son(s) and/or daughter(s) in case they are studying/living in a foreign country:					
	Name	Nationality by birth & or by domicile	Place of birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in the previous column	

13	Educational Qualification showing places of education with years in Schools and Colleges since 15 <sup>th</sup> year of age:			
	Name of School/College (with full address)	Date of Entering	Date of Leaving	Examination Passed

14.(a)	Are you holding or have any time held an appointment under Central or State Government or a Semi Government or a Quasi Government body or an Autonomous Body or a Public Sector Undertaking or a Private Firm or Institution? If so, give full particulars with date of employment up-to-date:				
	Period		Designation, emoluments & nature of employment	Full name & address of employer	Reasons for leaving previous service
	From	To			
14.(b)	<p>If the previous employment was under the Government of India/ a State Government undertaking owned or controlled by the Government of India or a State Government/ and Autonomous Body/ University/ Local Body.</p> <p>If you had left service on giving a month's notice under Rule 5 of the Central Civil Services (Temporary Service) Rules, 1965, or any similar corresponding rules, were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of services, or at a subsequent date(s), before your service actually terminated?</p>				
15.(i)	(a)	Have you ever been kept under detention?		Yes	No
	(b)	Have you ever been arrested?		Yes	No
	(c)	Have you ever been prosecuted?  (i.e. has a charge sheet in a criminal case been filed against you in any court of law)		Yes	No
	(d)	Is any criminal case pending against you in any Court of Law at the time of filling up this Attestation Form?		Yes	No

	(e)	Have you ever been convicted by a Court of Law for any Offence?	Yes	No
	(f)	Whether discharged/expelled/withdrawn from any training/institution under the Government or otherwise?	Yes	No
	(g)	Have you ever been rusticated by any University or any other educational authority/institution?	Yes	No
	(h)	Have you ever been debarred/ disqualified by any Public Service Commission/Staff Selection Commission for any of its examination/selection?	Yes	No
(ii)	If the answer to any of the above mentioned question is 'Yes' give full particulars of the case/arrest/detention/fine/conviction/sentence/ punishment etc and/or the nature of the case pending in the Court/University/Educational Authority etc at the time of filling up this attestation form:			
Note:	(i)	Please also see the 'WARNING' at the top of this Attestation Form.		
	(ii)	Specific answers to each of the questions should be given by striking out 'Yes' or 'No' as the case may be		
16.		Name and complete address of two responsible person of your locality or two references to whom you are known	(1)	
			(2)	

### DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of Candidate:

Date:

Place:

## IDENTITY CERTIFICATE

(Certificate to be signed by any one of the following)

- i      Gazetted Officer of Central or State Government;
- ii     Stipendiary Magistrate

Certified that I have known Shri / Smt./ Kumari. \_\_\_\_\_  
\_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_  
for the last \_\_\_\_\_ Years \_\_\_\_\_ months and that to the best of my  
knowledge and belief the particulars furnished by him / her are correct.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Place \_\_\_\_\_

Designation of status and address

Office Seal

### TO BE FILLED BY THE OFFICE

(i) Name, Designation and full address of the appointment authority.

(ii) Post for which the candidate is being considered.

## CERTIFICATE OF CHARACTER

Certified that I have known Shri/Smt./Ms. \_\_\_\_\_  
S/D/o Shri \_\_\_\_\_ for the last  
\_\_\_\_\_ years \_\_\_\_\_ months and that to the best of my knowledge  
and belief he/she bears reputable character and has not antecedents which  
render him/her unsuitable for Government Employment.

2. Shri/Smt./Ms. \_\_\_\_\_ is not related to me.

Place : \_\_\_\_\_

\*Signature \_\_\_\_\_

Date : \_\_\_\_\_

Name and Designation \_\_\_\_\_

(\* By a Gazetted Officer of the  
Central or State Government or  
Stipendiary Magistrate)

Office Seal

**DECLARATION TO BE OBTAINED FROM THE NEW ENTRANTS  
TO GOVERNMENT SERVICE**

I, Shri/Smt./Kumari \_\_\_\_\_  
declares as under:

- i) that I am unmarried/a widower/ a widow.
- ii) that I am married and have only one spouse living.
- iii) that I have entered into or contracted a marriage with a person having a spouse living. Application for grant of exemption is enclosed.
- iv) that I have entered into and contracted a marriage with another person during the life time of my spouse. Application for grant of exemption is enclosed.

2. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date \_\_\_\_\_

Signature \_\_\_\_\_

\* Please delete clause/clauses not applicable.