



**कार्यालय मुख्य आयुक्त**  
**OFFICE OF THE CHIEF COMMISSIONER**  
**सीजीएसटी एवं केन्द्रीय उत्पाद शुल्क (जयपुर परिक्षेत्र), जयपुर**  
**CGST & CENTRAL EXCISE (JAIPUR ZONE), JAIPUR**  
 नव केन्द्रीय राजस्व भवन, स्टेच्यु सर्किल, सी-स्कीम, जयपुर – 302005 (राज.)  
 NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SCHEME, JAIPUR - 302005 (RAJ.)  
 Phone: (0141) 2385155; Fax: (0141) 2385130, Email: [ccu-cexjpr@nic.in](mailto:ccu-cexjpr@nic.in)

C.No.: GCCO/II/3/TRAN/22/2022 / 612 dt. 21.03.2022

To,

The Pr. Commissioner/ Commissioner,  
 CGST & CX Commissionerate,  
 Jaipur/ Alwar/ Jodhpur/ Udaipur  
 Appeals - Jaipur/ Jodhpur  
 Audit - Jaipur/ Jodhpur  
 Customs (Prev.) Jodhpur (Hqrs. At Jaipur)

Sir,

**Subject: To call for options/ requests for AGT - 2022 - Regarding.**

The Annual General Transfers for the year 2022 for Group 'B' Executive Gazetted (Superintendent) and Non-Gazetted (Inspector) Officers of GST & CX, Jaipur Zone are likely to be issued. In this connection, extant Transfer Policy dated 06.04.2018, as amended vide letter dated 15.04.2019 and 26.05.2020 may be referred.

2. As per extant Transfer Policy, 2018 as amended, the station tenure of Superintendents and Inspectors at a particular station is as under:-

| Sl. No. | Stations   | Station Tenure |
|---------|--|----------------|
| 1.      | Jaipur / Jodhpur/ Udaipur/ Alwar   | 6 Years        |
| 2.      | Ajmer/ Bikaner/ Sriganganagar/ Bhilwara/ Kota/ Bhiwadi   | 4 Years        |
| 3.      | Pali/ Kankroli/ Chittorgarh/ Behror/ Bharatpur/ Sikar  | 3 Years        |
| 4.      | <b>CGST/CX Formations</b><br>Tonk/ Beawar/ Bijaynagar/ Kishangarh/ Nasirabad/ Kotputli/ Jaisalmer/ Barmer/ Balotra/ Merta/ Nagaur/ Gotan/ Makrana/ Abu Road/ Sirohi/ Jalore/ Sumerpur/ Churu/ Raisinghnagar/ Hanumangarh/ Rawatsar/ Suratgarh/ Dungarpur/ Gulabpura/ Banswara/ Pratapgarh-Rawatbhata/ Jhalawar/ Baran/ Bundi/ Ramganjmandi/ Dausa/ Neemrana/ Shahjahanpur/ Dholpur/ Sawai Madhopur/ Karauli/ Gangapur/ Jhunjhunu | 2 Years        |
|         | <b>Customs Formations</b><br>Jaisalmer/ Barmer/ Sirohi/ Churu/ Raisinghnagar   | 2 Years        |
| 5.      | <b>Customs Formations</b><br>Gadra Road/ Pugal/ Sam/ Miazlar/ Ramgarh/ Anoopgarh/ LCS Munabao/ Phalodi/ Pokaran/ Nachna/ Sanchoe/ Bhinmal/ Chohtan/ Balotra/ Narcotics Cell/ All functional ICDs/ ACC/ FPO   | 1 Year**       |

\*\* Provided that officer will be relieved only when he/she complete the prescribed tenure and does not remain on Earned Leave for a period more than one month.

3. The Superintendents/ Inspectors, who have or will be completing station tenure as taken from AGT to AGT, should be advised to express their options for the next place of posting in the enclosed proforma. Further, other officers may also submit representation/request for transfer on personal grounds like serious illness, children studying in Class X or XII, Spouse ground, Retirement ground etc. alongwith documentary proof, through his/ her controlling officer for AGT, 2022. All the options/ representation/ requests exercised by the officers should positively be forwarded to this office by 11.04.2022, either through post or through e-mail at [cco-admn-jpr@gov.in](mailto:cco-admn-jpr@gov.in).
4. It may, however, be noted that options furnished would not vest any right in any officer for a posting at the place opted for by him.
5. The Additional/ Joint Commissioner (P&V) of the Commissionerates would verify the particulars of the officer from Service Records, before forwarding their options/ requests to this office. No option/ representation should be forwarded by the Commissionerates after 11.04.2022, as the same will not be considered in any case. The advance copy of representation/ request for transfer, received directly from the officer, shall not be entertained.
6. The Additional/ Joint Commissioner (P&V) of the Customs Commissionerate, Jaipur will verify the leave records of the Superintendents/ Inspectors who have been on long leave during their tenure at the stations mentioned at Sl. No. 5 of above Table and send a specific report in this regard.
7. The list of Superintendents/ Inspectors, due for transfer for AGT-2022 as per Transfer Policy, 2018 as amended, is being issued/ displayed on zonal website separately. It is also mentioned that the officers who were prematurely transferred/ retained during or after previous AGTs, and officers who were retained till AGT-2022, are also subject to review and transfer in AGT-2022 as per Transfer Policy. The aforesaid officers may also submit their requests/ options for transfer.
8. Attention is also invited to Board's OM dated 20.06.2014 issued under F.No. C.50/54/2014-Ad.II regarding bringing other outside influence in respect of service matters. Rule 20 of the CCS (Conduct) Rules, 1964 also states that 'No Government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government'. Accordingly, all the concerned officers may be sensitized that provisions of the above rule are strictly adhered and no outside influence is brought for posting/ transfer, which otherwise will be viewed seriously.

Yours faithfully,

Enclosure: As above

**Signed by Shashi Panwar**

**Date: 21-03-2022 18:19:56**

**(Shashi Panwar)**

Joint Commissioner (CCO)

**Copy to:**

1. The ADG, DGGI, Jaipur/ NACIN, Jaipur
2. The Additional Director, DRI, Jaipur
3. The Assistant Commissioner of Customs, Mahindra SEZ, Jaipur
4. All concerned Associations (through website)
5. Superintendent (Systems), CGST & CX Commissionerate, Jaipur for uploading on departmental website.
6. Notice Board
7. Copy to File No. GCCO/II/3/TRAN/23/2022-ADMN

**TRANSFER PROFORMA - AGT 2022**

(To be routed through Proper Channel)

1. NAME :
2. DESIGNATION :
3. DATE OF BIRTH :
4. DATE OF JOINING AT PRESENT STATION :
5. NAME OF HOME TOWN :
6. OPTIONS FOR THREE STATIONS AND REASONS THEREOF :

| Sl. No. | Name of Station | Reasons (with supporting documents, if any) |
|---------|-----------------|---|
| 1.      |                 |   |
| 2.      |                 |   |
| 3.      |                 |   |

7. HISTORY OF POSTINGS (INCLUDING DETAILS OF THE CHARGES HELD BY THEM) :

| Sl. No. | Name of Station | Post Held |                  |       | From | To |
|---------|-----------------|-----------|------------------|-------|------|----|
|         |                 | Comm'te   | Div./Hq. Section | Range |      |    |
|         |                 |           |                  |       |      |    |
|         |                 |           |                  |       |      |    |
|         |                 |           |                  |       |      |    |
|         |                 |           |                  |       |      |    |
|         |                 |           |                  |       |      |    |

I hereby declare that the particulars furnished above are true and correct.

SIGNATURE  
(Name & Designation of the Officer)

**FORWARDING OFFICER'S COMMENTS**

The particulars given in paras 1 to 7 above are verified from the service records and found to be correct.

SIGNATURE, NAME & DESIGNATION  
OF THE FORWARDING AUTHORITY