



**OFFICE OF THE COMMISSIONER**  
**CENTRAL GOODS AND SERVICE TAX & CENTRAL EXCISE, JAIPUR**  
**NEW CENTRAL REVENUE BUILDING, STATUE CIRCLE, C-SHEME, JAIPUR - 302005**

Phone No. 0141-2385359

**ESTABLISHMENT SECTION**

Fax No. 0141-2385222

F. No. I-22(10)ADMN/JPR/2018 *2397*

Date : 11.09.2020

**OFFICE ORDER**

**Dated : 11.09.2020**

in consequence to Para 2(b) of OM dated 18.05.2020 issued by the Ministry of Personnel, Public Grievances and Pensions, New Delhi vide F. No. 11013/9/2014-Estt.A.III as well as Office of the Chief Commissioner, CGST & CE, Jaipur Zone, Jaipur, looking the recent spread of COVID-19 and in modification of this office order dated 09.09.2020 for smooth execution of the office work, the following officers and staff of this Commissionerate are required to attend the office as per the below mention roster-

Name of Section	14.09.2020, 16.09.2020, 18.09.2020 (Mr./Mrs./Ms.)	15.09.2020, 17.09.2020 (Mr./Mrs./Ms.)
ANTI-EVASION	1. Kapil Vohra, Superintendent 2. Devendra Singh Rathore, Inspector 3. Raj Gajendra Singh, Inspector 4. Anubhav Soni, Inspector 5. Rupa Rama Chaudhary, Inspector 6. Bhoopendra Singh Panwar, Inspector 7. Amit Jain, Inspector 8. Sharda Sharma, H. Haw.	1. Shyam Sunder Yadav, Superintendent 2. H.R. Mundel, Superintendent 3. Sudhanshu Joshi, Inspector 4. Ajay Kumar, Inspector 5. Bharat Shewani, Inspector 6. Ankit Kumar Goel, Inspector 7. Simona Kayath, T.A.
TECHNICAL	1. Deepak Punjabi, Superintendent 2. Neeru Yadav, Inspector 3. Ghasi Lal Bairwa, H.Haw.	1. Alok Kumar Mathur, Superintendent 2. Sanjeev Kumar Yadav, Inspector 3. Tejpal Morya, E.A.
COMP. & IT/ TRG./GST CELL	1. Sita Ram Mali, Inspector	1. Bal Chand Khatik, Superintendent 2. Radha Krishna Mishra, Inspector
REVIEW	1. Dinesh Sharma, Superintendent 2. Sourabh Arora, Inspector 3. Neeru Gehlawat, E.A.	1. Shri Ram Meena, Superintendent 2. Mahesh Kumar, Inspector
ADJUDICATION	1. Naveen Kumar Joshi, Inspector 2. Atul Sharma, LDC 3. Ramji Lal Sharma, H.Haw.	1. Banwari Lal, Superintendent 2. Kanwat Vikram Singh Rameshwar, Inspector
LEGAL	1. Shyam Sunder Sharma, Superintendent 2. Manoj Kumar Yadav, Inspector 3. Yogesh Khunteta, Inspector	1. Jagdish Chand Jingar, Superintendent 2. Arihant Kumar Jain, Inspector 3. Rajrani Sharma, T.A.

VIGILANCE	1. Shekhar Sharma, Inspector (Now Supdt.) 2. Deepak Gupta, Inspector	1. R. P. S. Solanki, Superintendent 2. Ram Prasad, Inspector 3. Asha Devi Chhipa, MTS
SEVOTTAM / L.& B./ CANTEEN	1. Arvind Kumar Sharma, Superintendent	1. Anil Kumar Sharma, Inspector
TRC/REWARD	1. Prakash Meena, Inspector	1. Prakash Meena, Inspector
CERA	1. Vijay Kumar Purohit, Superintendent 2. Lalita Meena, Inspector	1. Sanjay Kumar Sethi, Superintendent 2. Vikash Chand Ray, T.A. 3. Bhonri Lal Meena, H.Haw.
ADMN/ET	1. Hari Narayan Meena, A.O. 2. Viswas Morya, T.A	1. Man Singh Gurjar, T.A. 2. Gopal Lal Panwar, MTS
Pay/Accounts	1. Hemant Kholia, T.A. 2. Tilak Sharma, LDC 3. Muthresh Sharma, TA	1. Yashwant Rajoria, A.O 2. Mahesh Kr. Choudhary, T.A. 3 Swati Khandelwal, T.A.
ATTACHED WITH ADC (TECH)	1. Bhagwan Sahai, T.A. 2. Babu Lal Meena, H. Haw.	1. Bhagwan Sahai, T.A.
ATTAGHED WITH COMMR.	1. Susheel Kumar, Steno GR.II 2. Devendra Singh, H. Haw.	1. Susheel Kumar, Steno GR.II 2. Sarwan Kumar(S), MTS
PA TO ADC (ADMN/P&V)	1. Dharmpal, Steno GR.II 2. Jagdish Prasad Meena, H. Haw.	1. Dharmpal, Steno GR.II 2. Rajesh Kumawat, H.Haw.
RAJBHASHA	1. Neeta Shukla, Sr. Hindi Translator 2. Harkesh Meena, Jr. Hindi Translator	1. Ashok Birania, Sr. Hindi Translator
CANTEEN STAFF	1. Budhi Prakash, Wash Boy	1. P. K. Ojha, Manager 2. Ramesh Sharma, Bearer
DRIVER	1. Kaan Singh (GR.I) 2. Mahesh Kr. Sharma (GR-II) 3. Yogesh Sharma (GR-II)	1. Jai Narayan Meena (GR. I) 2. Om Prakash Gadri (GR-II)
CRU/E-office	1 Dally Gill, Superitendent	1. Varun Yadav, TA

**Note:-**

1. All AC/DC/CAO of Headquarters are directed to attend the office.
2. The Officers whose residence falls in the containment zone/restricted/prohibited area as declared by Central/State Authority/ District Authority/Local Authority, they will not attend the office till further orders. However, they will perform office work from home as usual and they should be available on phone or any other mode of electronic communication.
3. All the officials who are working from home on a particular day should be available on telephone and any other electronic means of communication at all times.
4. In case of any exigency/urgency of work any of the officer/staff can be called to attend the office on any particular date.
5. Officers will not be allowed to leave the Headquarters without permission from their controlling officer.

6. The guidelines or directions issued by DoPT vide aforesaid OM dated 18.05.2020 and the Central Authority/State Authority or any other Law Enforcing Authority regarding preventive measures should be adhered and followed strictly by all the officers/staffs.
7. All the Officers, Staff (including outsourced staff) should download "AAROGYA SETU" App on their mobile phone.

**This issues with the approval of Commissioner.**

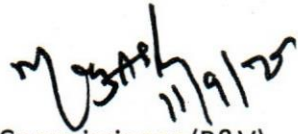


(Manzoor Ali Ansari)

Additional Commissioner (P&V)

Copy to-

1. Joint Commissioner o/o the Chief Commissioner, CGST (Jaipur Zone), Jaipur
2. ✓ Superintendent (Computer), CGST, Jaipur to upload the order on Official Website.
3. The concerned officer.



Additional Commissioner (P&V)