



भारत सरकार
वित्त मंत्रालय
राजस्व विभाग

कार्यालय सहायक आयुक्त
केंद्रीय माल एवं सेवा कर संभाग ई पाली
ग्राउंड फ्लोर , TDM बिल्डिंग, BSNL, महावीर नगर, पाली-306401



F.No.I-(22)8/ADM/MV/Pali/E/2018/

Date:06.05.2020

TENDER NOTICE FOR HIRING OF VEHICLES

Online e-tenders are invited from reputed parties/agencies supplying vehicles with drivers on monthly hire basis for the period from date of agreement to 31st March, 2021 for this office use. Interested parties / agencies who have experience of supplying at least one vehicle to a Government office and also willing to comply with the terms and conditions annexed to this notice, may submit their bids on or before --27/05/2020----- by 14.00 PM.

There should be attachments for Technical Bid (Annexure-A), Financial Bid (Annexure-B), Tender Acceptance Letter (Annexure-C). Technical Bids should contain documents evidencing (1) Year of manufacture of the cars, (2) Previous experience of Government agencies served, (3) Service Tax Registration No. etc. The Financial Bid/Bids will be taken up only if the technical specifications are satisfactory otherwise the Tender will be straight way rejected. Details of tender notice are also available on the Central Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> , <https://eprocure.gov.in/epublish/app> and centralexcisejaipur.nic.in

The details of the Vehicle to be hired are as under

Sr. No	Category	Premises	No. of Vehicle required	Usage	Estimated amounts
1.	Vehicle like Innova Bolero, Maruti Swift Dezire, Etios, Hyundai Xcent, Honda Amaze or its equivalent (Preference will be given to higer segment vehilce)	Office of the Asstt. Commissisoner, TDM office campus Ground floor BSNL Mahaveer Nagar pali.	01 (One)	To be used upto26 days subject to maximum of 2000 kms in a month.	Rs. 40,000

संयुक्त आयुक्त
केंद्रीय माल एवं सेवा कर संभाग-E
पाली (राज.)

निविदा दस्तावेज केन्द्रीय सार्वजनिक खरीद पोर्टल (CPPP) की वेबसाइट <https://eprocure.gov.in/eprocure/app>, से डाउनलोड किये जा सकते हैं। इच्छुक सेवाप्रादाता/एजेन्सी जिन्होंने ई-प्रोक्योरमेंट में नामांकन/पंजीकरण नहीं करवा रखा है, वे के माध्यम से भाग लेने से पूर्व नामांकन/पंजीकरण करवा ले। पोर्टल पर नामांकन मुफ्त है। निविदादाताओं को CPP पोर्टल पर दिये गये निर्देशों के माध्यम से जाने की सलाह दी जाती है।

2. Earnest Money Deposit (EMD) or bid security of **Rs. 10,000/- (Rs. Ten Thousand Only)** shall be submitted by bidders in the form of Account Payee **Demand Draft, Fixed Deposit Receipt or Bank Guarantee**, from any of the Nationalized/Commercial Banks in India, drawn in favor of Administrative Officer, Central GST Division-E Pali. The Hard Copy of original documents in respect of Earnest Money must be produced, on or before Technical bid opening date/time as mentioned in critical date sheet.

Tenders will be treated as non-responsive and will be rejected, at the initial stage itself, if hard copy of EMD is not received on or before opening of Technical Bid.

Submission of Tender

The tender shall be submitted online in Two part, viz., technical bid and price bid.

All the pages of bid being submitted must be signed and the offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

3The Critical Dates for the Tender ID no. . F F.No. F.No.I-(22)8/ADM/MV/Pali/E/2018/ dated ----- for bid Submission and processing are as under:

Published Date	7 th May., 20120 (03.00 P.M.)
Bid Document Download Start Date	8 th May., 2020 (10.00 A.M.)
Bid Submission Start Date	8 th May., 2020 (10.00 A.M.)
Bid Document Download End Date	26 th may., 2020 (01:00 P.M.)
Bid Submission End Date	26 th may., 2020 (02:00 P.M.)
Technical Bid Opening Date	27 th may, 2020 (02:00 P.M.)
Financial Bid Opening date (Those bidders who have qualified in the Technical Bids)	Will be intimated to Technically qualified firms.
Published Date	-----
Bid Document Start Date from Office	-----
Bid Document End Date	-----
Bid Submission End Date	-----

✓ संयुक्त आयुक्त कारी
केन्द्रीय प्रोक्योरमेंट एवं सेवा कर सभाग-ए
पाली (राज.)

OTHER TERMS AND CONDITIONS OF THE TENDER NOTICE

1. The service provider should be a proprietorship/ partnership registered firm / company and the vehicle(s) should be registered.
2. The contract for providing taxies on monthly basis will be given to the lowest bidder while meeting all the terms and conditions given in the tender document. To safeguard against failure by the successful service provider in providing requisite number of vehicles, this office may empanel other service providers who are prepared to provide services as per same terms and conditions as that of L-I (Firm who has quoted lowest rates) tenderer.
3. This office reserves the right to revise the requirements of vehicles being hired. The Tenderer shall be required to provide as many vehicles as may be required by this Office.
4. The vehicle deployed for the Department should be of latest model (not older than 2019 and shall have clean white seat covers / towels and in good running condition). It should be comprehensively insured and should carry necessary permits/clearance from the Transport authority or any other concerned authority. The vehicle should also carry necessary pollution certificates issued by the competent authority.
5. The vehicles shall be for exclusive use of this Office and should not be used by the Service Provider for any other purpose. And the vehicle shall be on office premises on holidays.
6. The Vehicle shall be made available on all days including Saturday, Sunday & Holidays, if required.
7. The calculation of mileage shall be from the reporting point to the relieving point and will not be calculated on garage to garage basis. For this purpose, the service provider shall ensure that the odometer of the supplied vehicle is properly sealed. In case of any doubt the authorized officer of this Office may get odometer of the vehicle checked from any authorized workshop at the cost of Service Provider.
8. LPG Cylinders should not be used for running the vehicle in any case.
9. The service provider shall provide name & addresses of the drivers. The drivers deputed for service of this Office should not have any Police records/Criminal cases against them. He should make adequate enquiries about the drivers before deputing them for serving this Office.
10. The driver(s) shall observe all the etiquette and protocol while performing duty. They should wear a uniform & must carry a mobile phone in working conditions, for which, no separate payment shall be made by this office.
11. The driver(s) deputed on duty should carry valid driving license. They should also not be involved in more than two punch or challan for negligent driving. The Service Provider should also ensure that they have arrangement for establishing contact and round the clock service. For this purpose, they should have adequate no. of telephones

12. This Office shall not be responsible for any chalan, loss, damage or any accident of the vehicle or to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the Service Provider.
13. The driver should be well conversant with roads and routes. The operation and functions of the Driver shall be governed as per the Motor Vehicles Act and Rules.
14. The driver should always remain with the vehicle during the entire period of duty. In case of any need, they should seek permission of the concerned officers.
15. The drivers should have a minimum experience of three years of driving, which should be verifiable from the date of issuance of his driving license.
16. In case of any breakdown of vehicle on duty, the service provider shall make arrangement for providing another vehicle. In such a case, mileage from garage to the point of breakdown would not be paid.
17. During the period of operation, the driver should not ordinarily be changed unless requested by this Office.
18. A daily record indicating time and mileage for each vehicle shall be maintained in a log book which should be submitted to the concerned officer of this Office for scrutiny & payment of the bills.
19. The billing will be for a maximum of 2000 kms per month. The balance KMs will be carried forwarded to succeeding month(s). This Office will not reimburse any type of taxes. The same will be borne by the service providers.
20. All expenses relating to salary and allowances of the driver shall be borne by the Service Provider. Like-wise all expenditure related to the vehicle including insurance, maintenance & fuel etc. will also be borne by the Service Provider.
21. The Service Provider shall undertake to indemnify the department against all damages / charges arising on account of or connected with the negligence of the service provider or his staff or any person under his control whether in respect of accident / injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.
22. If any vehicle does not report for duty on any day(s) or the driver reports late or for violation of any other provision of the tender, then an amount calculated on pro-rata basis per day shall be deducted from the monthly bill of that vehicle. The Service Provider shall also be liable for a penalty of Rs. 500/- per day per vehicle for each such incident.
23. If the vehicles are not provided from the desired location, a penalty up to Rs.500/- per day per vehicle can be imposed besides termination of contract.
24. The service provider shall provide the vehicle of the make/model as per the terms of the contract/tender during the entire period of contract. In emergency and rare circumstances, this condition can be waived by this office temporarily.


25. In case quality of service by the service provider is found wanting, this office may terminate the contract after giving 15 days' notice. In case of such termination, services of other empanelled Service Providers may be utilized.
26. Against Income Tax, Under Section 194(c) of Income Tax Act and the rules framed thereunder, the Department is free to deduct the amount at the rate applicable under the rules from the monthly due and payable to the Agency as TDS and shall issue suitable TDS certificate to that effect to the Agency..
27. This office will have the discretion to terminate the contract prematurely in case of unsatisfactory service.
- 28 **Security Deposit/Performance Security:** On acceptance of tender, the successful bidder must provide Security Deposit/Performance Guarantee in the form of Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Nationalized/Commercial Banks in India, equal to 10% value of the Contract **in favors of The Administrative Officer, Central GST Division-E, Pali.** Performance security should remain valid for a period of **Sixty days** beyond the date of completion of all contractual obligations of the contractor. The Security Deposit/Performance Guarantee will be refunded without any interest only after the successful completion of the contract. The deposit is liable to be forfeited, if during the period of contract the services of the contractor are found to be unsatisfactory in any respect, and/or any of the conditions of the contract is contravened /breached, and/or towards any damage caused due to negligence of the contractor or his employees. This forfeiture will be in addition to any action by the department that the contractor firm may invite upon themselves due to any of the reasons specified above.
30. During the period of this agreement, any matter which has not been specifically covered by this agreement shall be decided by the competent authority of this office whose decision shall be final.
31. No conditional bids shall be entertained by this office bids will be rejected summarily.
32. In case of any dispute of any kind and in any respect whatsoever, the decision of the competent authority shall be final and binding.
33. This office reserves the right to require fulfillment of other conditions, not expressly mentioned, which are consistent with use of vehicles on hire by this office.
34. Contract can be terminated by either party prematurely by giving advance notice of two months.
35. Proof of payment of service tax will be required to be submitted to this office.

Encl:

Annexure-A: Technical Bid

Annexure-B: Financial Bid

Annexure-C: Acceptance Letter


प्रशासक
केंद्रीय माल एवं सेवा कर विभाग-E
फली (राज.)
Administrative Officer

TECHNICAL BID
QUALIFYING CRITERIA FOR QUOTATION

1.	Name of the Registered Firm / Company	
2.	Status of ownership Proprietary /Partnership / Company	
3.	Address of the Firm / Company (with Tel. no./ Fax no. and Email)	
4.	Name & Address of the Proprietor / Partners / Director with mobile numbers	
5.	Contact Person (s) (with mobile number)	
6.	Details of EMD of Rs. 10,000/-	
7.	PAN No. of the firm as allocated by the Income Tax Department	
8.	Service Tax Registration Details (Please attach self-attested copies of the Service Tax Registration Certificate) if applicable.	
9.	Permanent Account Number (PAN). (Please attach self-attested copies of the PAN).	
10.	Experience in providing vehicles to PSU /Govt. Departments, copies of the contract papers / letters are to be attached.	
11.	Make/Model : Registration No. Copies of RC Books of Vehicles proposed to be hired with copies of the current Insurance Policy to be enclosed	
12.	Details of pending legal disputes relating to providing of vehicles, if any.	

Note:- non-qualification in above criteria will result in disqualification of bid.

FINANCIAL BID

PRICE BID

- (a) Price bid undertaking
- (b) Schedule of price bid in the form of PDF

PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To, _____

Dear Sir/Madam,

I submit the Price Bid for _____ and related activities as envisaged in the Bid document.

- 2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
- 3. I offer to work at the rates as indicated in the price Bid, Annexure B inclusive of all applicable taxes.
- 4. I/We undertake that I /We have carefully studied all terms and conditions of the tender and shall abide by them. Further, it is certified that I/We have never been blacklisted by any Govt./PSU Department.

Yours Faithfully,

Signature of authorized Representative:

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

ANNEXURE-C

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Financial Bid Form for hiring of Vehicle

1	Name of Firm/Company		
2	Name of Director/Partner/Proprietor		
3	Permanent Full Address		
4	Present Full Address		
5	Telephone No. / Mobile No.		
6	Prescribed Rate provided by contractor for hiring		
(a)	Rate for run upto 2000 KM per month	Amount in Figures	
		Amount in Words	
(b)	Rate for run above 2000 KM per month	Amount in Figures	
		Amount in Words	

I/We have read and understand the all terms and conditions in respect of Tender. I/We have produced the above Rates after accept of all terms & Conditions.

Signature with date _____

Name of Signatureing Persons _____

Name of Name of Farm/Company _____

Stamp _____



सत्यमेव जयते
भारत सरकार
वित्त मंत्रालय
राजस्व विभाग

कार्यालय उपधसहायक आयुक्त
केंद्रीय जीएसटी एवं केंद्रीय उत्पाद शुल्क संभाग-E पाली
ग्राउंड फ्लोर, TDM बिल्डिंग, BSNL, महावीर नगर, पाली-306401
दूरभाषसं.02932-220182, ई-मेल: ecgstpali@rediffmail.com



F.No.I-(22)8/ADM/MV/Pali/E/2020/

दिनांक 11.05.2020

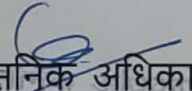
ई-निविदा आमंत्रित करने का नोटिस


भारत के राष्ट्रपतिमहोदय की ओर से वित्तीय वर्ष 2020-21 के लिए सहायक आयुक्त संभाग.E पाली ग्राउंडफ्लोर, TDM बिल्डिंग, BSNL, महावीरनगर, पाली-306401 स्थित कार्यालय में अनुबंध के आधार पर वाहन लगाने हेतु पंजीकृत सेवाप्रदाताओ/ ठेकेदारो से पर द्विबोली प्रणाली के अन्तर्गत निविदाएं आमंत्रित की जाती है।

1. निविदाओ के प्रपत्र एवंअन्य विवरण <http://centralexcisejaipur.nic.in osclkbzv/> अथवा कार्यालय से प्राप्त किये जा सकतेहै।
2. निविदा के आवेदन करनेहेतुअंतिम तिथि 26/05/2020. है।

प्रतिलिपि-

1. अधीक्षक (कम्प्यूटर), केन्द्रीय वस्तु एवं सेवा कर एवं सीमा शुल्क, जयपुर को विभागीय वेब साईटमेंप्रकाशन हेतु।
2. नोटिसबोर्ड
3. संपादक, दैनिक भास्कर, पाली को उक्त निविदा सूचना, पाली संस्करण में 64 स्कायर से. मी. तक के कॉलम में डी.ए.वी.पी. दर पर प्रकाशनहेतु।


प्रशासनिक अधिकारी
केंद्रीय माल एवं सेवा कर संभाग-E
पाली (राज.)


प्रशासनिक अधिकारी
केंद्रीय माल एवं सेवा कर संभाग-E
पाली (राज.)